MEMO from FLVS

Hello Superintendents,

As part of COVID-19 relief efforts, FLVS Flex will be amending its process for public and charter school students who are impacted by COVID-19 disruptions.

**Process for In-Progress Course Enrollment**
*(Now through June 30, 2020)*

Students who will be using FLVS Flex courses to continue their in-progress brick-and-mortar classes this semester, due to COVID-19, will no longer need to be withdrawn from their school of record to continue their course with FLVS.

FLVS teachers will work with individual students who are impacted by COVID-19 to assess and place students in the correct portion/lesson of the course to keep their education on track. FLVS will provide course progress for each student back to the brick-and-mortar school, upon his/her return or at the end of the school year (by June 30, 2020).

If a student requests to transition his/her in-progress courses to FLVS Flex, the public/charter school counselor will need to approve those course requests as part of the COVID-19 FLVS course verification process.

FTE funding will stay within the student’s district of record for public/charter schools for in-progress course enrollment related to COVID-19.

**Important Note:** This option is available in the event a parent/student chooses not to follow the district’s COVID-19 Instructional Continuity Plan to finish this school year, and is only applicable to students who have in-progress courses that they wish to transition to FLVS Flex. If students are registering for full courses with FLVS Flex, their enrollments will be processed through the normal FLVS verification process.

For more information, please contact your FLVS District Relations Manager.