



We are committed to the success of every student!

Addendum to Lake Forest 2016-17 TOP

External Operator Requirements:

Assurance 1- The District is in the process of extending a one year contract to the UF Lastinger Center for learning to work exclusively with Lake Forest Elementary.

Assurance 2- The Lastinger Center for Learning will work with the Social-Emotional Behavior Team and the Academic Team at Lake Forest to build capacity of these teams to provide targeted feedback using the Lastinger Instructional Coaching Process for all teachers. They will begin with a 3-day institute for all support team members (12) and provide monthly follow up. The teams will then be better equipped to monitor instruction and to provide feedback and follow up to improve instructional quality and classroom culture.

DMT Requirements:

DMT Item 1- The Superintendent will be included in the Alachua County DIAP as a member of the district support team.

DMT Item 2- The roles and responsibilities of the Instructional Coaches and FCIM Facilitator are defined as outlined:

The three main responsibilities of the FCIM Facilitator are:

- Curriculum Leadership by meeting weekly with the school's academic leadership team to report on progress monitoring of students in tutorial intervention.
- Coordinate communication regarding student data as directed by the academic leadership team. Could include but is not limited to data chats, data analysis, data walls, determining interventions.
- Facilitate and monitor Extended Day Intervention.

The two main responsibilities of the Instructional Coaches are:

- Facilitate targeted feedback using the Lastinger Instructional Coaching Process for teachers.
- Use student and data sources in collaboration with the FCIM Facilitator to develop and implement school based professional development.
- There are two instructional coaches assigned to Lake Forest so that the teachers will have one point of contact for job embedded support. One Instructional Coach will serve teachers in grades K-2, the other will serve teachers in grades 3-5.

The training for Instructional Coaches is as follows:

- All coaches have earned or are enrolled in ACPS Instructional Coaching Certification (adapted from UF/Lastinger Center).
- All coaches have participated in Learning Walks training with the University of Washington, Center for Educational Leadership
- District Instructional Coaches participate in at least one book study and action research project with their team annually. Some of the titles they've read include:
 - *Mindset*
 - *Crucial Conversation*
 - *Leading for Instructional Improvement*
 - *Instructional Coaching*
 - *Using Data to Improve Schools*
 - *Visible Learning for Teachers*
- Received continual training on the following:
 - Kagan Structures
 - CRISS
 - FLKRS
 - Thinking Maps
 - Small Group Instruction
 - Differentiation
 - Technology Integration

DMT Item 4- The District has allocated an additional \$577,902 to Lake Forest to be used at the discretion of the Principal to turn around the school. Monies were allocated in categorical lines to be used for additional teaching units, training, instructional coaches, and social workers among other things. The Principal has the discretion to hire the units, plan the training, and manage resources.