

FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2016-17

Data Element Number: **185825**

Data Element Name: **Career and Technical Education /Adult General Education Completion Point Code**

These codes are used only for adult general education and career and technical education students to identify the literacy completion points and occupational completion points achieved by the student during the term (postsecondary) or year (secondary). See Appendix S.

Code	Definition/Example
A-Y	Select up to six of the appropriate alphabetic code or codes (from the applicable list in the appropriate data base handbook) that most closely describes the literacy or occupational completion point achievement(s) of the student in the term. Select as many codes as apply, and report them in the order in which they were achieved by the student during the term.
Z	Not applicable, or the student is exiting the program without having achieved at least one CPC in that program. This includes all Continuing Workforce Education. When code "Z" is used, all other positions in the field must be blank.

NOTE: These codes are to be reported on the format that is associated with the type of student for whom the record is being submitted. For example, adult general education students with literacy completion points from the list of such codes are to be reported on the WDIS Adult General Education Student Course format. Adult High School and Co-enrolled student LCPs are reported as two characters, as illustrated in the Workforce Development Education Data Base Handbook. See Appendix R.

NOTE: Out of range scores may not be used to report LCPs earned based on a posttest score gain

**Length:** 6

**Data Type:** Alphanumeric

**Year Implemented:** 9596

**State Standard:** Yes

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

**Required Grades:** 06-12, Adult

**Programs Required:**

Career and Technical

Workforce Development

**Formats Required:**

Career and Technical Education Student Course Schedule DB9 16x

WDIS Adult General Education Student Course DB9 48x

WDIS Career and Technical Education Student Course Schedule DB9 47x

**Surveys Required:**

Survey F Yes

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Survey W    Yes  
Survey S    Yes  
Survey G    Yes  
Survey X    Yes  
Survey 5    Yes

**Appendixes:**

None

**Description of Changes:**

7/1/2016	Notes	Add note concerning out of range test scores
5/21/2012	Grades Required	Correction