These codes are used only for adult general education and career and technical education students to identify the literacy completion points and occupational completion points achieved by the student during the term (postsecondary) or year (secondary). See Appendix S.

<table>
<thead>
<tr>
<th>Code</th>
<th>Definition/Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-Y</td>
<td>Select up to six of the appropriate alphabetic code or codes (from the applicable list in the appropriate data base handbook) that most closely describes the literacy or occupational completion point achievement(s) of the student in the term. Select as many codes as apply, and report them in the order in which they were achieved by the student during the term.</td>
</tr>
<tr>
<td>Z</td>
<td>Not applicable, or the student is exiting the program without having achieved at least one CPC in that program. This includes all Continuing Workforce Education. When code “Z” is used, all other positions in the field must be blank.</td>
</tr>
</tbody>
</table>

NOTE: These codes are to be reported on the format that is associated with the type of student for whom the record is being submitted. For example, adult general education students with literacy completion points from the list of such codes are to be reported on the WDIS Adult General Education Student Course format. Adult High School and Co-enrolled student LCPs are reported as two characters, as illustrated in the Workforce Development Education Data Base Handbook. See Appendix R.

NOTE: Out of range scores may not be used to report LCPs earned based on a posttest score gain

Length: 6
Data Type: Alphanumeric
Year Implemented: 9596
State Standard: Yes
Use Types:
  State Reporting: Yes
  Local Accountability: Yes
  FASTER: No
  Migrant Tracking: No
Required Grades: 06-12, Adult

Programs Required:
  Career and Technical
  Workforce Development

Formats Required:
  Career and Technical Education Student Course Schedule DB9 16x
  WDIS Adult General Education Student Course DB9 48x
  WDIS Career and Technical Education Student Course Schedule DB9 47x

Surveys Required:
  Survey F Yes
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<thead>
<tr>
<th>Survey</th>
<th>Validity</th>
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</thead>
<tbody>
<tr>
<td>W</td>
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</tr>
<tr>
<td>S</td>
<td>Yes</td>
</tr>
<tr>
<td>G</td>
<td>Yes</td>
</tr>
<tr>
<td>X</td>
<td>Yes</td>
</tr>
<tr>
<td>5</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Appendixes:**
None

**Description of Changes:**
- **7/1/2016** | Notes | Add note concerning out of range test scores
- **5/21/2012** | Grades Required | Correction