

FLORIDA DEPARTMENT OF EDUCATION



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Division of Community Colleges



Memorandum Number 09-06

May 27, 2009

MEMORANDUM

TO: The Florida College System Presidents

FROM: Willis N. Holcombe

SUBJECT: Certificate of Professional Preparation for Baccalaureate Degree Holders

State Board of Education Rule 6A-14.030, F.A.C., Instruction and Awards in Community Colleges, authorizes colleges to provide instruction and to confer degrees, certificates, and diplomas. Section (7) of the rule outlines requirements for a *Certificate of Professional Preparation*:

- Provides college level professional instruction of between 9 and 30 credit hours of courses and course equivalent modules.
- Prepares **baccalaureate-degree** holders for licensure, certification, credentialing, examinations, or other demonstrations of competency necessary for entry into professional occupations.
- Students earn competency-based postsecondary institutional credit, not intended for transfer outside of The Florida College System. However, if the college is authorized to award a baccalaureate degree in the subject area of the Certificate of Professional Preparation, then the college may award upper division credit in lieu of institutional credit.
- The Program requires approval by the Department of Education.

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Educator Preparation Institutes, which fall under the umbrella of *Certificate of Professional Preparation programs*, have already been approved by the Department of Education. Additional *Certificate of Professional Preparation* programs in areas other than Education are being started and/or plans are underway at colleges to offer them. By State Board rule, these programs require Department of Education approval. Therefore, the Division of Community Colleges has developed a procedure and an application form, including reporting requirements, both attached to this memorandum. Rule 6A-14.030, F.A.C., may be accessed at the following website <https://www.flrules.org/gateway/readFile.asp?sid=0&tid=4254049&type=1&file=6A-14.030.doc>

Should you have any questions or concerns, please contact Ms. Pat Frohe at (850) 245-9481 or at patricia.frohe@fldoe.org

WNH/pfl

Attachments

- c: Council on Instructional Affairs
- College Baccalaureate Liaisons
- College Reports Coordinators
- Dr. Judith Bilsky, Executive Vice Chancellor
- Mr. Gene Kovacs, Bureau Chief, Community College and Technical Center MIS
- Ms. Patricia Frohe, Director, Academic Programs and Baccalaureates
- Ms. Sandra Burkholder, Coordinator of Baccalaureate Programs