
2007-2008 Monitoring Process

Florida Department of Education

LEA Compliance Monitoring Schedule

Five-Year Monitoring Schedule for 2006-2010

2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
Columbia	Wakulla	UF Lab School	Bay	Escambia
Baker	Dozier II	Dade	Washington	Santa Rosa
Lake	Dozier School	Pasco	Putnam	Gadsden
Orange	Hillsborough	Union	Jefferson	Nassau
Sarasota	Pinellas	Bradford	Hamilton	Duval
DeSoto	Gilchrist	Holmes	Manatee	Volusia
St. Johns	Charlotte	Calhoun	Hardee	Seminole
FSDB	Liberty	Citrus	Highlands	Martin
FSU Lab	Franklin	Hernando	Polk	St. Lucie
FAMU Lab	FAU Lab	Monroe	Gulf	Palm Beach
Broward	Levy	Collier	Jackson	Hendry
Glades	Marion	Lee	Okeechobee/Dozier	Osceola
DOC	Clay	Alachua	Taylor	Okeechobee
Okaloosa	Indian River	Lafayette	Brevard	Madison
Walton	Flagler	Dixie	Leon	Suwannee
		Sumter		

Desktop and On-site Monitoring

Desktop:

- Charlotte
- FAU Lab School
- Franklin
- Gilchrist
- Pinellas
- Wakulla

On-site:

- Clay
- Dozier II
- Dozier School
- Flagler
- Hillsborough
- Indian River
- Levy
- Liberty
- Marion

Title X Work Papers

- **September 13, 2007** – The revised Title X Work Papers were sent to LEAs with subgrants.
- **September 13, 2007** – Title I, Part A Work Papers, which included Title X compliance items, were sent to LEAs without subgrants.
- Work Papers were revised to ensure compliance items reflect Title X requirements for both Subgrantees and Non-Subgrantees

<http://www.fldoe.org/bsa/title1/doc/titlexworkpapers.doc>

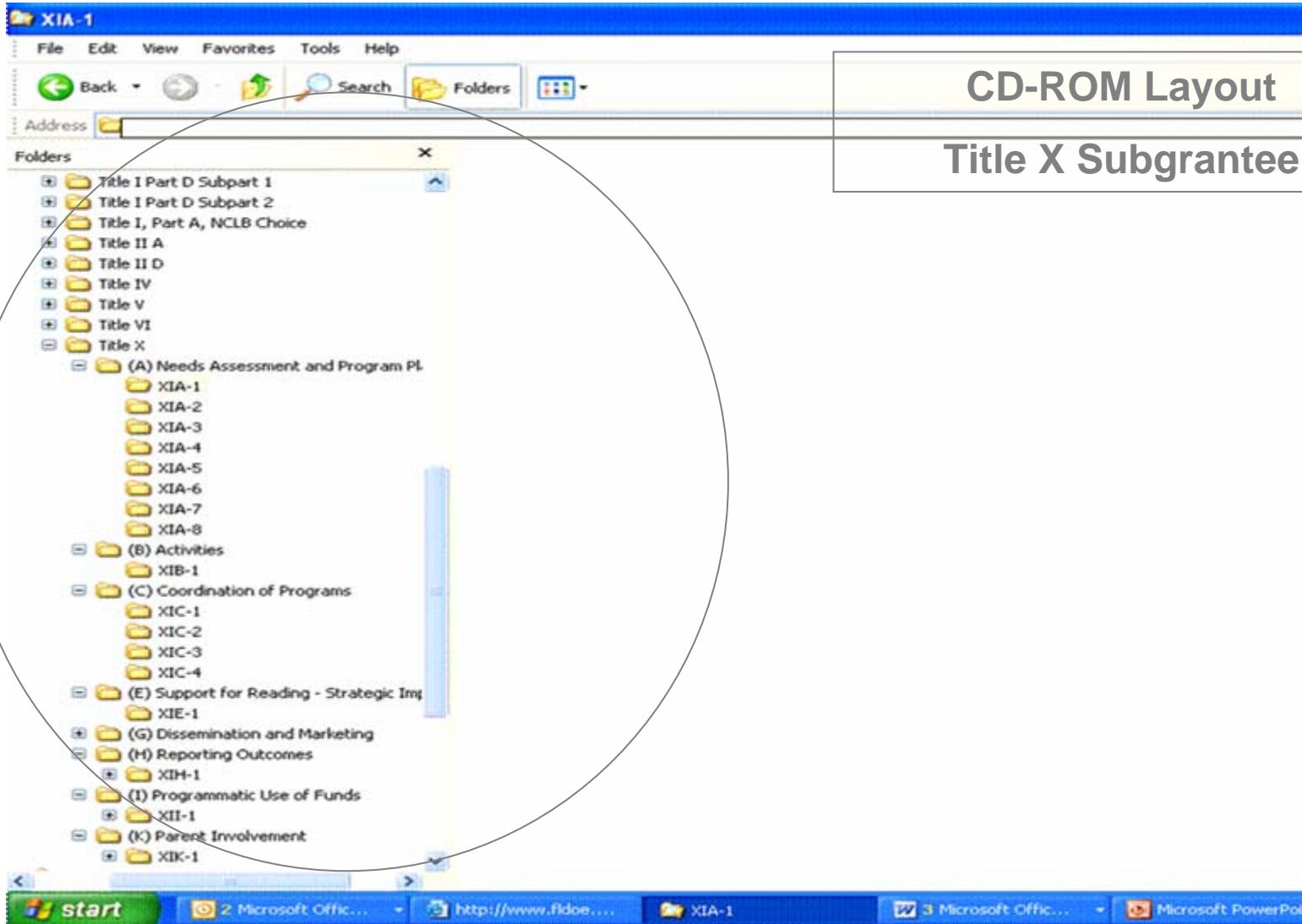
- **October 2007** – Draft 2007-2008 Monitoring Technical Assistance Paper sent to LEAs

2007-2008 Desktop Monitoring

- **September 13, 2007** - Monitoring Work Papers for Title X, and Title I, Part A were sent to Local Homeless Education Liaisons
- **November 1, 2007** - Completed Work Papers must be submitted electronically to Dr. Jan Morphey at Jan.Morpher@fldoe.org.
- **November 1, 2007** - The CD containing the documents is due to Dr. Jan Morphey, 325 W. Gaines Street, Suite 514, Tallahassee, Florida 32399. Note: Documents submitted as evidence for the Work Papers must be scanned onto the formatted CD.
- **District Desktop Monitoring**
 - November 26, 2007, or
 - December 10, 2007

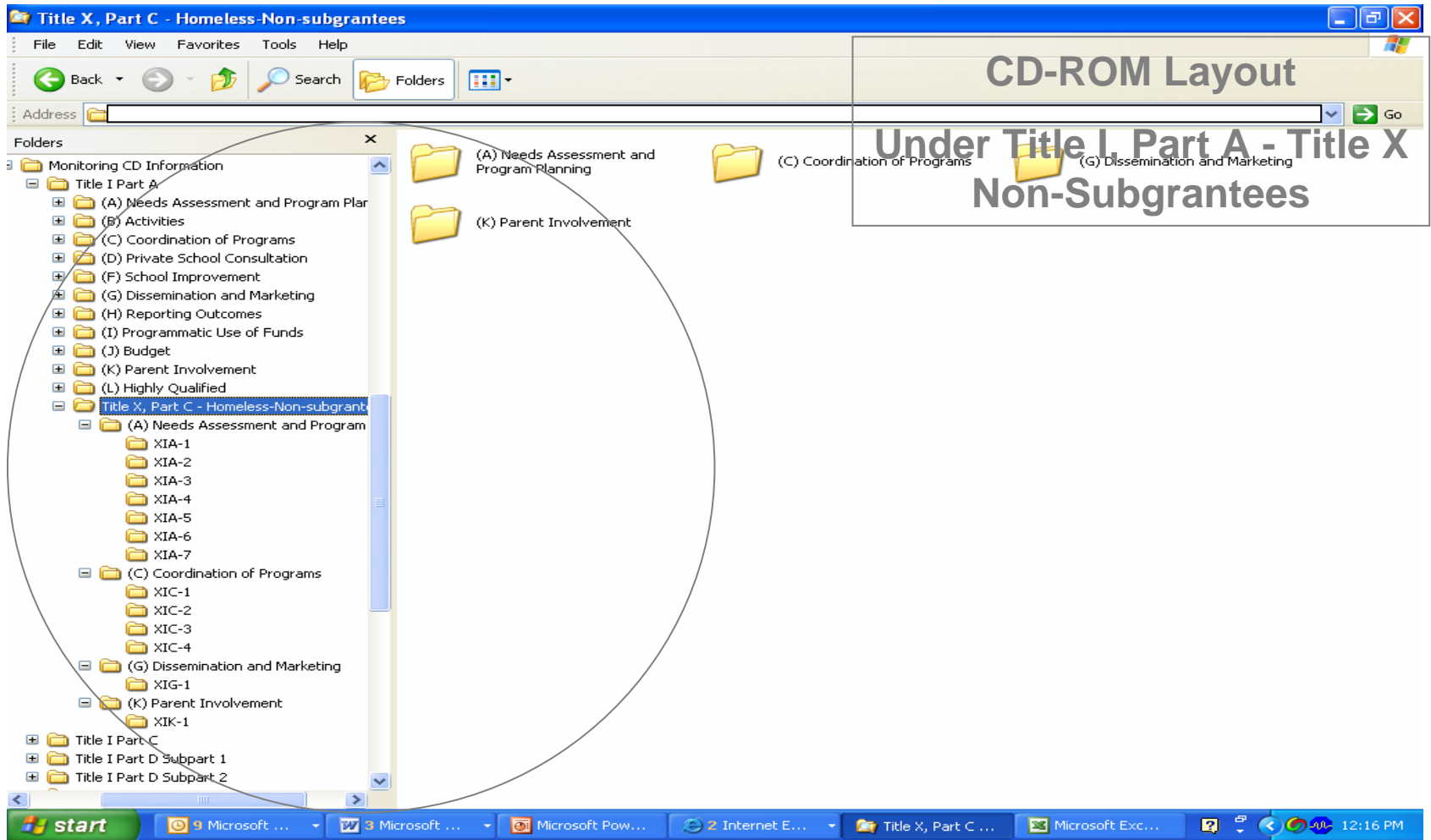
2007-2008 On-site Monitoring

- **September 13, 2007** - Monitoring Work Papers for Title X, and Title I, Part A were sent to Local Homeless Education Liaisons.
- **December 3, 2007** - Completed Work Papers must be submitted electronically to Dr. Jan Morphew at Jan.Morpher@fldoe.org.
- **December 3, 2007** - The CD containing the documents is due to Dr. Jan Morphew, 325 W. Gaines Street, Suite 514, Tallahassee, Florida 32399. Note: Documents submitted as evidence for the Work Papers must be scanned onto the formatted CD.
- **District On-site Monitoring Visits**
 - January 7, 2008,
 - January 28, 2008, or
 - February 4, 2008



CD-ROM Layout

Title X Subgrantee



2007-2008 Self-Monitoring

- Work Papers and collected documents must be completed and maintained by the school district.
- They do not need to be sent to the Department of Education.
- The school district is required to provide the Department with the Self-Evaluation Certification.
- The Superintendent's signature is required on the certification as assurance that the Work Papers are complete and accurate.
- **November 1, 2007** – Self-Evaluation Certification is due to Dr. Jan Morphew, 325 W. Gaines Street, Suite 514, Tallahassee, Florida 32399.

Self-Evaluation Certification

2007-08 No Child Left Behind and Selected Florida Statutes Monitoring Self-Evaluation Certification

Local Education Agency: _____

Programs Self-Evaluated, Contact Information, and Outcomes

For each of the programs listed below, indicate with a check the appropriate compliance status: In Compliance, System Improvement Required, or Not Applicable. For any program area where system improvements are required, a System Improvement Plan must be attached. In the column headed, "Contact Information," please provide the name, title, mailing address (including room/office number if applicable), telephone and fax numbers (including area code), and e-mail address the person responsible for the action/system improvement plan.

Program	Compliance Status			Contact Information
	In Compliance	System Improvement Required	Not Applicable*	
Title I, Part A (Basic)				
Title I, Part A (Choice)				
Title I, Part C (Migrant)				
Title I, Part D (N&D)				
Title II, Part A (Teacher & Principal Training)				
Title II, Part D (Enhancing Education Through Technology)				
Title IV, Part A (Safe & Drug-Free)				
Title V (Innovative Programs)				
Title VI, Part B (Rural & Low-Income)				
Title X (Homeless)				

***If not applicable because the LEA does not participate in this program, please provide an explanation.**

I, _____ (*Type or Print Name of Superintendent*) do hereby certify that all facts, figures, and representations reported herein are true, correct, and consistent with the requirements set forth in the No Child Left Behind Act and cited sections of the Florida Statutes. Furthermore, all applicable statutes, regulations, procedures, and administrative requirements have been implemented to ensure proper accountability for the expenditures of funds. All records necessary to substantiate these requirements will be available for review by appropriate federal and state personnel.

Signature of Superintendent

Date

Submit this form with original signature and any required System Improvement Plan to:

Florida Department of Education
Office of the Chancellor
K-12 Public School Education
ATTN: Jan Morpheus
325 West Gaines Street Suite 514
Tallahassee, FL 32399

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Commissioner
Departments & Offices

BUREAU OF STUDENT ASSISTANCE NO CHILD LEFT BEHIND MONITORING SITE

The purpose of this web site is to provide information and work papers pertaining to NCLB monitoring for the 2007-08 cycle. The signed certification for LEAs completing the self-evaluation, complete work papers and supporting documentation for desktop monitored LEAs, and system improvement plans, if applicable, will be due the first of November. Work papers and supporting documentation will be due December 1 for onsite monitored LEAs. Desktop monitoring is tentatively scheduled for the end of November and the beginning of December. Onsite monitoring is tentatively scheduled for January, 2008.

We encourage you to organize the documents that will be required for all monitoring, regardless of the type required for your district. One change we anticipate for desktop and onsite monitoring is requiring copies of documents provided as evidence of compliance on CD-ROMs, rather than paper copies. We will, however, also be asking you to maintain paper copies of all evidence if your district is scheduled for onsite monitoring this year.

The Technical Assistance Paper is in review and will be provided upon approval.

2007-2008 NCLB and Selected Florida Statutes Self-Evaluation Certification Form

MONITORING WORKPAPERS*

- Title I Part A - Improving the Academic Achievement of Disadvantaged Children and Youth
- Title I Part A School Choice (LEA)
- Title I Part A School Choice (Provider)
- Title I Part C - Migrant Education Program
- Title I Part D, Subpart 1 - State Agency Program
- Title I Part D, Subpart 2 - Local Agency Program
- Title VI, Part B, Subpart 2 - Rural and Low Income Schools Program
- Title X, Education of Homeless Children and Youth Program

*Workpapers are available in WORD.

Five Year Monitoring Schedule for 2006-2010