

## 2011-2012 Corrective Action Review Checklist

<b>Reviewer:</b>		<b>DATE:</b>		<b>LEA:</b>		
<b>VERIFY INDIRECT COST AMOUNT:</b>						
<b>VERIFY FORMS USED:</b>		<input type="checkbox"/>	<b>DOE 150 (Narrative)</b>	<input type="checkbox"/>	<b>DOE 101 (Budget)</b>	
<b>RELATES TO OTHER SCHOOL IMPROVEMENT ACTIVITIES:</b>		<input type="checkbox"/>	<b>LEA PLAN</b>	<input type="checkbox"/>	<b>SCHOOL IMPROVEMENT PLAN(S)</b>	
		<input type="checkbox"/>	<b>SCHOOL IMPROVEMENT GRANT</b>	<input type="checkbox"/>	<b>DISTRICT IMPROVEMENT PLAN</b>	
<b>NARRATIVE REFLECTS THE USE OF AYP DATA TO DETERMINE NEED</b>						
				Y	N	Comments
Based on LEA-level AYP data, the LEA is addressing those subgroups that did not make AYP <ul style="list-style-type: none"> <li>▪ Justification for not serving subgroups(s) not making AYP (Example justification- ELL students are adequately served with Title III)</li> </ul>						
Are any of the following non-allowable expenditures noted in the budget: travel to conferences, indirect costs, transportation, and/or general supplies?						
<b>PRIMARY USES OF FUNDS ARE CLEARLY IDENTIFIED:</b>				<b>ADEQUATE INFORMATION PROVIDED</b>	<b>NEED MORE INFORMATION</b>	
<b>INSTRUCTIONAL STAFF:</b>						
<input type="checkbox"/>	Hire teachers/paraprofessionals to provide additional instructional staff to <u>target specific subgroups/content areas</u> not meeting AYP during the regular instructional day					
<input type="checkbox"/>	Hire teachers/paraprofessionals to add additional instructional staff to provide extended learning opportunities (tutoring, extended services, etc.)					
<b>NOTE:</b> LEAs must attest in the narrative that services will be above and beyond current extended learning opportunities/activities being provided via SES and are aligned with the subgroup and content area(s) that missed AYP.						
<input type="checkbox"/>	Hire coaches in the specific content area(s) identified					
<input type="checkbox"/>	Compensate teachers for additional hours of instruction (describe purpose and rationale)					
<input type="checkbox"/>	Use funds to pay for substitute teachers while teachers receive professional development (describe purpose and rationale)					
<b>PROFESSIONAL DEVELOPMENT:</b>						
<input type="checkbox"/>	is content-specific and will take place at the school or LEA site (describe purpose and rationale)					
<input type="checkbox"/>	is provided to classroom teachers and will take place at the school or LEA site (describe purpose and rationale)					
<input type="checkbox"/>	is to develop school data teams or for teachers to do data analysis and will take place at the school or LEA site (describe purpose and rationale)					
<b>CONTRACT OUTSIDE EXPERTS/CONSULTANT:</b>						
<input type="checkbox"/>	content-specific and on school or LEA site (describe purpose and rationale)					
<input type="checkbox"/>	no more than 20% of budget					
<b>MATERIALS, SUPPLIES, AND TECHNOLOGY (INCLUDING HARDWARE AND SOFTWARE):</b>						
<input type="checkbox"/>	Supports activities described in Corrective Action Amendment					
<input type="checkbox"/>	no more than 20% of budget					

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<b>PARENTAL INVOLVEMENT:</b>		
<input type="checkbox"/>	Each activity must include the specific timeline and oversight	
<input type="checkbox"/>	Method for ensuring the activities are planned in the home language and	
<input type="checkbox"/>	How it will increase the capacity of parents to assist their children	