

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: District School Superintendents

FROM: Cheri Pierson Yecke, Ph.D.

DATE: September 19, 2007

SUBJECT: LOCAL EDUCATIONAL AGENCY DOCUMENTATION OF TITLE I, PART A CONSULTATION WITH PRIVATE SCHOOL OFFICIALS AND REQUIRED SET-ASIDES

Contact Information:

Lisa Bacen

(850) 245-0709

Lisa.Bacen@fldoe.org

K12: 2007-151

Section 1120 of the No Child Left Behind Act of 2001 [Public Law (P.L.) 107-110], requires that local educational agencies (LEAs) conduct timely and meaningful consultation with private school officials regarding the provision of Title I, Part A services to private school students, their parents, and teachers. In order to be timely, consultation must occur before LEAs makes any decision that affects the opportunities of eligible private schools to participate in the Title I program, and is meaningful only if private school officials are consulted on the design, development, and delivery of services.

LEAs are required to maintain, and submit to the Department, documentation that timely and meaningful consultation took place. For consultation that took place during the 2006-07 school year, LEAs must submit a signed affirmation of consultation from each participating private school, or in the absence of such affirmations, documentation that consultation took place or that private school officials declined services. Such documentation must be submitted to the Department by October 10, 2007.

In addition, LEAs are required to submit verification of the 2007-08 required set-asides for services to private school students, parents, and teachers by October 10, 2007. The form for providing this information is included below and is on the Bureau of Student Assistance website at www.fldoe.org/bsa.

CHERI PIERSON YECKE, PH.D.
CHANCELLOR, K-12 PUBLIC SCHOOLS

Local Educational Agency Documentation of Title I, Part A Consultation with Private School
Officials and Required Set-Asides
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The signed affirmations or other required documentation and verification of required set-asides
should be mailed, faxed, or scanned and e-mailed to the Department, care of Lisa Bacen, at:

Bureau of Student Assistance
Florida Department of Education
325 West Gaines Street, Suite 352
Tallahassee, Florida 32399-0400
Fax: (850) 245-0683
Lisa.Bacen@fldoe.org

Questions may be directed to your Title I regional program specialist or to Lisa Bacen, Title I
Director, at (850) 245-0709 or Lisa.Bacen@fldoe.org.

CPY/lbs

Attachment

cc: Title I Coordinators

Local Educational Agency (LEA) _____

**Verification of the Amount of Title I Funds Set-Aside for Equitable Services to
Private Schools for the 2007-08 School Year**

Please provide the amount of Title I funds that have been reserved by the LEA to provide equitable services during the 2007-08 school year for private school students, teachers, and parents. These reservations must be allocated from the LEA's set-aside amounts for professional development, parental involvement, and if applicable, district-wide activities as provided in the approved 2007-08 Title I, Part A Project Application. Reservations for equitable services must reflect the proportion of low-income private school students in the LEA.

1. Professional Development Reservation under Section 1119 of the No Child Left Behind Act

Reservation for Equitable Services \$ _____

2. Parental Involvement Reservation under Section 1118 of the No Child Left Behind Act

Reservation for Equitable Services \$ _____

3. District-wide Reservation, if applicable

Reservation for Equitable Services \$ _____

Please submit by October 10, 2007 to:

Bureau of Student Assistance
Florida Department of Education
325 West Gaines Street, Suite 352
Tallahassee, Florida 32399-0400
Fax: (850) 245-0683
Lisa.Bacen@fldoe.org