

## FLORIDA BOARD OF EDUCATION

February 26, 2002

**SUBJECT:** Broward Community College Out-of-District Request  
Central Florida Community College Out-of-District Request  
Edison Community College Out-of-District Request  
Lake City Community College Out-of-District Request  
Palm Beach Community College Out-of-District Request  
Pensacola Junior College Out-of-District Request  
Tallahassee Community College Out-of-District Requests

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### **PROPOSED BOARD ACTION**

For implementation beginning the 2002 Summer Semester, the seven community colleges mentioned above are seeking initial approval of a variety of out-of-district/international study courses included in the following program areas:

- The March of the Living offered by Broward Community College
- Patient Care Assistant Program offered by Central Florida Community College
- Poets and Playwrights offered by Central Florida Community College
- Humanities Study Tour Program offered by Edison Community College
- Intercultural Explorations Program offered by Lake City Community College
- Tropical Ecology Program offered by Palm Beach Community College
- Interdisciplinary Humanities at Cambridge University Program offered by Pensacola Junior College
- Humanities Overseas Study II Program offered by Tallahassee Community College
- Spain Study Abroad Program offered by Tallahassee Community College
- Special Topics in Earth Science - America's Southwest Program offered by Tallahassee Community College

### **BACKGROUND INFORMATION**

Section 240.311, Florida Statutes (F.S.), is a broad statute that defines the powers and duties of the State Board of Community Colleges. These duties were transferred to the FBOE as a function of the Type II transfer that occurred in SB 1162. Listed within the powers and duties is the responsibility to review and approve all out-of-district instructional courses requested by community colleges. Specifically, subsection (3)(o)2., F.S., states, "The review shall also include all courses offered by a community college outside its district. Courses offered outside the home district which are not approved by the State Board of Community Colleges shall not be counted for funding purposes or to meet enrollment assignments."

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**Supporting Documentation Included:** Short historical description of this activity, and a listing of courses up for approval within each subject area.

**Facilitators/Presenters:** J. David Armstrong, Jr.

**OUT-OF-DISTRICT PROCEDURES IN THE  
FLORIDA COMMUNITY COLLEGE SYSTEM  
February 26, 2002**

Since 1985, the Florida Community College System has implemented guidelines and procedures pursuant to Section 240.311, Florida Statutes, for institutions to follow with regard to teaching courses outside the colleges' home districts. These procedures were developed for the following reasons:

- To assure that courses taught outside a college's assigned county area were approved by the president in whose district the courses were being taught.
- To assure that courses taught in other states or countries maintained the same academic rigor as courses taught at the local campus.
- To assure that all courses taught outside the district are consistent with the college's mission.
- To assure that the planned out-of-state experience relates to the course objectives.
- To assure that the course is classified correctly in accordance with the Community College Information Classification Structure and that the course is registered in the state's Common Course Numbering System.
- To assure that the number of credits assigned to the course is consistent with the institution's standard load policy.
- To assure that student learning activities will be evaluated.

Historically, as part of this process, all out-of-district requests were approved by the local board of trustees and then were forwarded for approval by the former State Board of Community Colleges. Colleges may seek initial approval for one year or approval for an additional three years. Through Type II transfer, the Florida Board of Education (FBOE) has assumed the responsibilities of the former State Board of Community Colleges (SBCC) and will maintain responsibility for approving these requests until such time as a decision is reached on where appropriate authority should be placed for these transactions. At the final meeting of the SBCC, the Board members delegated approval authority to David Armstrong for this administrative function until the FBOE was functional.

Staff members at the Division of Community Colleges continue to examine the forms as they are received and evaluate the accompanying syllabi and other support materials to assure that courses are of sufficient academic rigor.

**Out-of-District Requests for Florida Board of Education Approval  
February 26, 2002**

**Broward Community College** is requesting approval to offer two courses included in one international study program.

The March of the Living (April 6 - 21, 2002)

Locations: Poland, Israel. Included in the program are:

- HIS 2955, History Travel-Study
- JST 1700, The Holocaust

Students will experience an in-depth study of the political philosophies, the causes, and the events that contributed to the Holocaust. Instruction will be supplemented by Holocaust survivors, liberators, political scientists, historians, and experts on site in both Poland and in Israel.

**Central Florida Community College** is requesting approval to offer one course included in one Out-of-District but In-State program.

Patient Care Assistant Program (Each Fall, Spring, and Summer, beginning Summer, 2002)

Locations: Tri County Nursing Home and Ayers Health & Rehab, both in Trenton, Florida, which is in Gilchrist County in Lake City Community College's district.

The program includes one course.

- PCT 0100, Patient Care Assistant

Students will acquire the skills necessary for becoming a Patient Care Assistant by completing 100 hours of both classroom and laboratory (clinical) instruction.

Poets and Playwrights (May 27 - June 4, 2003)

Locations: London, Stratford, Oxford, York, and other various cities in England.

The program includes one course.

- LIT 2935, Poets and Playwrights

Students will gain an understanding of the tradition of British Literature from the Renaissance through the mid-Twentieth Century by exposure to major works of British authors and exploration of cultural environments.

**Edison Community College** is requesting approval to offer two courses included in one international study program. The majority of the courses satisfy general education requirements.

The Humanities Study Tour Program (June 24 - August 6, 2002)

Locations: Cambridge, England and Edison Community College. Included in the program are:

- HUM 1950, Humanities Study Tour
- ENL 2012, British Literature and Culture to 1780

Students will extend their international awareness and understanding through on-site instruction at the University of Cambridge, comprehensive examinations, student journals, classroom participation, and term papers.

**Lake City Community College** is requesting approval to offer the one course included in its international study program.

Intercultural Explorations Program (nine days in May of 2002)

Locations: Paris and surrounding environs. The program includes one course.

- HUM 2472, Intercultural Exploration

The educational experience of students will be enhanced through guided tours of museums and historical places in the Paris region; through on-site instruction by faculty or specialists and experts in the field; and through lectures about historical, literary and artistic aspects. Essays, journal entries, photo journals, and other written assignments will fulfill the Gordon Rule requirement.

**Palm Beach Community College** is requesting approval to offer the one course included in its international study program.

The Tropical Ecology Program (May 15 - June 12, 2002)

Locations: Rio Chagres Field Station, Panama and Palm Beach Community College.

The program includes one course.

- PCB 2350C, Tropical Ecology

Students will experience a broad exposure to the physical and biological components of a tropical environment. The biological component, diversity of species, reaches its zenith in the tropics as indicated by the ecological principle of Global Gradient of Increasing Diversity. Students will realize this principle more fully as demonstrated in a tropical lowland rainforest, as in the study area selected in Panama.

**Pensacola Junior College** is requesting approval to offer the one course included in its international study program.

Interdisciplinary Humanities at Cambridge University Program (July 1 - August 6, 2002)

Locations: Cambridge University, England and Pensacola Junior College.

The following course will be offered:

- IDH 2109, Interdisciplinary Humanities at Cambridge University

Honors students' intellectual background will be broadened by taking courses at Cambridge University from international scholars and by being exposed to the British educational system.

**Tallahassee Community College** is requesting approval to offer six courses included in three international study programs. The majority of the courses satisfy general education requirements.

Humanities Overseas Study II Program (June 4 - June 29, 2002)

Locations: London and Salisbury, England; Paris and Chartres, France; Milan, Bormio, Venice, Florence, Siena, Assisi, Rome, Pompeii, Sorrento, Paestum, Italy; and Leon High School, Tallahassee, Florida. Included in the program is:

- HUM 1701, Humanities Overseas Study II

Students in these sections will be dually enrolled in an area high school. Students will experience an overseas tour designed to provide them with on-site observations and lectures related to the cultures, customs, and languages of the locations that they will visit.

Spain Study Abroad Program (July 3 - August 1, 2002)

Locations: Barcelona, Andalucia and Madrid, Spain; Paris, France.

Included in the program are:

- SPN 1121, Elementary Spanish II
- SPN 2200, Intermediate Spanish I
- SPN 2240, Intermediate Conversational Spanish I
- SPW 2010, Spanish Literature and Culture

Students will experience enhanced Spanish language and literature instruction through immersion in Spanish culture. Classroom instruction will actually take place on the University of Madrid's campus and the lab portion of the course will occur out of the classroom in the Spanish culture.

Special Topics in Earth Science - America's Southwest Program (June 7 - 14, 2002)

Locations: Zion National Park, Bryce Canyon National Park, Capitol Reef National Monument, San Juan River, Arches National Park, and Grand Canyon National Park.

The one course offered for this program is:

- ISC 2930, Special Topics in Earth Science - America's Southwest

Students will be provided with an interdisciplinary understanding of the principles of geology, geography, meteorology, and astronomy through this environmental science field study of the southwestern United States. They will study and observe the geography, the past and present geological processes, and the cultural history of several national parks, forests, and monuments from a holistic science perspective.

Courses are commonly scheduled in regular class sessions prior to departure out of the country with accredited full-time faculty. Additionally, some courses actually meet abroad and are held at various locations depending on the individual program. For example, the Cambridge Program offers their courses on the University of Cambridge Campus. Other programs have their instructors meet with the students daily as they visit historical sites. Methods of instruction include traditional class lecture, discussion, special presentations by experts at the location, and written projects such as journals, research papers, and other written assignments. Individual student progress is monitored constantly while abroad.

All of these courses, which are included in the Florida Community College System course-code classification system and in the Florida Statewide Course Numbering System, are recommended for approval by the Florida Board of Education.