

FLORIDA BOARD OF EDUCATION

April 15-16, 2002

SUBJECT: Pasco-Hernando Community College Out-of-District Request
South Florida Community College Out-of-District Request

PROPOSED BOARD ACTION

For implementation beginning the 2002 Summer Semester, the two community colleges mentioned above are seeking initial approval of two out-of-district/international study programs.

- ?? Overseas Study in the Humanities offered by Pasco-Hernando Community College
- ?? Humanities Overseas Study Program offered by South Florida Community College

BACKGROUND INFORMATION

Section 240.311, Florida Statutes (F.S.), is a broad statute that defines the powers and duties of the State Board of Community Colleges. These duties were transferred to the Florida Board of Education (FBOE) as a function of the Type II transfer that occurred in SB 1162. Listed within the powers and duties is the responsibility to review and approve all out-of-district instructional courses requested by community colleges. Specifically, subsection (3)(o)2., F.S., states, "The review shall also include all courses offered by a community college outside its district. Courses offered outside the home district which are not approved by the State Board of Community Colleges shall not be counted for funding purposes or to meet enrollment assignments."

Supporting Documentation Included: Short historical description of this activity, and a listing of the program areas that are up for approval.

Facilitators/Presenters: J. David Armstrong, Jr.

**OUT-OF-DISTRICT PROCEDURES IN THE
FLORIDA COMMUNITY COLLEGE SYSTEM
April 15-16, 2002**

Since 1985, the Florida Community College System has implemented guidelines and procedures pursuant to Section 240.311, Florida Statutes, for institutions to follow with regard to teaching courses outside the colleges' home districts. These procedures were developed for the following reasons:

- ?? To assure that courses taught outside a college's assigned county area were approved by the president in whose district the courses were being taught.
- ?? To assure that courses taught in other states or countries maintained the same academic rigor as courses taught at the local campus.
- ?? To assure that all courses taught outside the district are consistent with the college's mission.
- ?? To assure that the planned out-of-state experience relates to the course objectives.
- ?? To assure that the course is classified correctly in accordance with the Community College Information Classification Structure and that the course is registered in the state's Common Course Numbering System.
- ?? To assure that the number of credits assigned to the course is consistent with the institution's standard load policy.
- ?? To assure that student learning activities will be evaluated.

Historically, as part of this process, all out-of-district requests were approved by the local board of trustees and then were forwarded for approval by the former State Board of Community Colleges. Colleges may seek initial approval for one year or approval for an additional three years. Through Type II transfer, the Florida Board of Education (FBOE) has assumed the responsibilities of the former State Board of Community Colleges (SBCC) and will maintain responsibility for approving these requests until such time as a decision is reached on where appropriate authority should be placed for these transactions. At the final meeting of the SBCC, the Board members delegated approval authority to David Armstrong for this administrative function until the FBOE was functional.

Staff members at the Division of Community Colleges continue to examine the forms as they are received and evaluate the accompanying syllabi and other support materials to assure that courses are of sufficient academic rigor.

**Out-of-District Requests for Florida Board of Education Approval
April 15-16, 2002**

Pasco-Hernando Community College is requesting approval to offer one international study program.

Overseas Study in the Humanities (June 10 - June 19, 2002)

Locations: London, England; Paris, France; Normandy Beaches, France; Lucerne, Switzerland.
Included in the program is:

?? HUM 2700, Overseas Study in the Humanities

Students will be provided with an understanding and appreciation of the ideas and ideals that have shaped the cultural heritage of Western Civilization through on-site study of the great works of art, architecture, music, drama, religion and philosophy.

South Florida Community College is requesting approval to offer one international study program.

Humanities Overseas Study Program (June 4 - June 13, 2002)

Locations: Rome, Florence, Sorrento, Capri, Italy and Patras, Delphi, Athens, Greece.
Included in the program is:

?? HUM 2701, Humanities Overseas Study

Students will have the opportunity to study the art, literature, music, architecture, and cultures of Italy and Greece from both an historical and a contemporary perspective.

Courses are commonly scheduled in regular class sessions prior to departure out of the country with accredited full-time faculty. Additionally, some courses actually meet abroad and are held at various locations depending on the individual program. For example, the Cambridge Program offers their courses on the University of Cambridge Campus. Other programs have their instructors meet with the students daily as they visit historical sites. Methods of instruction include traditional class lecture, discussion, special presentations by experts at the location, and written projects such as journals, research papers, and other written assignments. Individual student progress is monitored constantly while abroad.

All of these courses, which are included in the Florida Community College System course-code classification system and in the Florida Statewide Course Numbering System, are recommended for approval by the Florida Board of Education.