

SEMINOLE COMMUNITY COLLEGE
Sanford, Florida 32773

DISTRICT BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2009

The District Board of Trustees of Seminole Community College held a regular Board meeting on Monday, September 21, 2009, in the Weldon Administration Building, Room 200.

Members Present

Lisa M. Greer, Scott Howat, Chick Gregg, Cynthia Drago, Chris Dorworth (via phone) and Secretary, Dr. Ann McGee, were present. The following staff were also present: Dr. Angela Albert; Jose Badillo; Sarah Balas; Linda Cowels; Jay Davis; Patricia DeSalvo; Concetta Duren; Michael Garlich; Dan Gilmartin; Dick Hamann; Dr. Carol Hawkins; Dr. James Henningsen; Margaret Jenkins; Baboucar Jobe; Kevin Jordan; Angela Kersenbrock; Kendra Kokoska; Lois Leahy; Robert Ledford; Les Lusk; Ira Malask; Ernesto Maldonado; Jaime Matos; Herman Miedema; Pamela Mennechey; Kenneth Moore; Dr. Mark Morgan; Sharon Moultrie; Lorraine O'Connell; Thomas O'Hern; Maxine Oliver; Ellen Orr; Donald Payton; Lynn Powers; Adie Price; Dr. Annye Refoe; Deborah Richard; Scott Roche; Jeri Rogers; Dr. Laura Ross; Deborah Rush; Dr. Claudia Salvano; Joe Sarnovsky; Beverly Smith; Bill Stanier; Michael Staley; Lonnie Thompson; Jessica Tuttle; Lisa Valentino and Yolanda Williams. Also present was Sandra Ambrose of Stenstrom, McIntosh, Colbert, Whigham & Partlow, P.A.; Dr. David Mealor, Mayor of the City of Lake Mary; David Maxon; David Rieck; Nancy Schwalb with Schwalb Public Relations; and Chad Tinetti with Balfour Beatty; Alex Lambis; Rachel Clark; Lani Milton and Matthew Palmeira.

Call to Order

Chairman, Lisa M.Greer, called the District Board of Trustees meeting to order at 3:30 p.m.

Pledge of Allegiance

Thought for the Day

Vice Chairman, Scott Howat, gave the Thought for the Day. He mentioned that Shakespeare once asked the question in Romeo and Juliet: "What's in a name? The answer given was: "That which we call a rose by any other name would smell as sweet." The meaning...what matters is what something is, not what it is called. What this institution is comes from the hard-working students, dedicated faculty and staff, committed leadership team and always supportive community. Whatever name that is chosen tonight will not change what the institution is – it will merely serve as an expression of what, we, as an institution ultimately strive to be in the future. Mr. Howat mentioned that he looks forward to the name change discussion.

Preliminaries

Salzburg Institute Presentation

Dr. Laura Ross, Director of the Art & Phyllis Grindle Institute, introduced Professor Jeri Rodgers and the Salzburg students. Lani Milton and Matthew Palmeira gave a brief presentation about their Salzburg experience. The students thanked the Board for the opportunity to study abroad.

Seminole Community College Name Change

Michael Garlich, AVP of College Relations & Marketing, provided an update of Seminole Community College's Name Change Process.

Donald Payton, Director of Governmental Relations, gave the Board a recap of the Bill that was passed in the 2009 Legislative Session. He mentioned that the Bill requires that local Boards approve a name change and that the institution must then seek a statutory name change in the following year. He indicated that almost half of Florida's community colleges have changed their names. Mr. Payton further explained that the Legislature carefully stipulated in the Bill that our mission will not change. We will continue to maintain an open-door policy and will continue to serve our community even though "community" is be removed from the name.

Michael Garlich reviewed all aspects of the name change process: the timeline; the projected cost and funding strategy; the logo and branding process; the Florida Colleges that have already changed their names; the total name change submissions; the Name Review Committee's initial name preferences; the feedback from focus groups with faculty, staff and students; and the final recommended names. The three names recommended to the Board for consideration are: East Florida State College; Seminole State College of Florida; and Weldon State College.

Michael Garlich introduced the Name Review Committee members. Select members of the committee provided the pros and cons of the final three names.

Chairman Lisa Greer thanked Michael Garlich and the Name Review Committee for their outstanding work with the Name Change Process. She invited those in the audience to voice their concerns about the recommended names.

Nancy Schwalb, President of Schwalb Public Relations, indicated that she has over 20 years of experience working with organizations that have faced similar name change challenges. It is not an easy task. She mentioned that she conducted her own focus group with community leaders and organizations outside of the College. She stated that she supports the name Seminole State College of Florida because it may be very costly to duplicate the image and reputation that the College has earned by selecting one of the other names. She stated that Seminole Community College has gained tremendous visibility and prestige in the community.

Jessica Tuttle, SCC student ambassador, encouraged the Board of Trustees, administration, faculty and staff to be courageous in taking a new direction for the Name

Change Process. She mentioned that the students will support the institution with whatever decision it makes.

Lonnie Thompson, Equity Coordinator, indicated that Seminole Community College will always be cherished regardless of which name we choose. However, he said he believes that it is time for us to take a step forward and in a new direction. He mentioned that he supports the name East Florida State College and said it would give the College that “small school feel with a regional appeal.”

Ernesto Maldonado, Facility & Maintenance worker, indicated that his daughter is attending SCC and she wanted to contribute to the name change process. His daughter suggested “McGee State College.”

Chairman Lisa Greer thanked everyone for their comments, but stated that we are not taking additional nominations from the floor at this time.

Dr. McGee commended Michael Garlich and the Name Review Committee for doing a wonderful job.

Chairman Lisa Greer asked each member of the Board their name preference.

Mr. Gregg mentioned that he came to the meeting with his mind made up. He mentioned that the College is not really close to the east part of the state and did not see the correlation between the name East Florida State College. However, he indicated that he understands the web site concerns, but his preference is Seminole State College of Florida.

Mr. Dorworth stated that he prefers Seminole State College of Florida because we would keep our ties to the Seminole County community. He indicated that he has confidence in our Marketing and IT Departments to overcome any web site challenges.

Mr. Howat asked whether the other State colleges serve more than one county. Michael Garlich said yes, most of them serve more than one county.

Mr. Howat mentioned that as he reviewed the Name Review Process and the data that was presented, he noticed that the majority of the high school students preferred Seminole State College of Florida. There was only a difference of 29 students who preferred East Florida State College. He stated that he is concerned about the College’s image that has been earned in the community under the name “Seminole.” He said even though we are dropping community from our name, we’re not dropping “community” from the College’s mission. He indicated that his preference is Seminole State College of Florida.

Mrs. Drago mentioned that she had her mind made up to vote for Seminole State College of Florida and became slightly swayed when she heard the pros and cons of the other names. However, she stated that Seminole is a long-standing, respected name in Florida

and Seminole State College of Florida is her preference. She said that keeping the name Seminole honors our tradition, while we also embrace a new era. She thanked Michael Garlich and the Name Review Committee for all their hard work.

Chairman Lisa Greer stated that she is not surprised that Seminole State College of Florida is the top choice. She indicated that she was a Dual Enrollment student some years ago and that the College has played a vital role in her life. She mentioned that she has a strong emotional attachment to the name Seminole, but was determined to remove the emotional attachment from her decision and not make the most comfortable choice. She said that we are one of the best community colleges in the state and in the nation and have always been bold. It's not so much the name of the institution; as it is what we do. She further stated that we are not changing our open door policy, but we are broadening it and providing even more opportunities for our students.

Board Action: Mr. Chris Dorworth moved to change the name of Seminole Community College to Seminole State College of Florida. Mr. Howat seconded the motion. Mr. Dorworth, Mrs. Drago, Mr. Howat, Mr. Gregg and Mrs. Greer all voted in the affirmative. Motion carried by a unanimous vote.

“College Name Change” (See Supplemental Minute Book 1-KR,Pgs. 174)

Chairman Lisa Greer called a recess of the meeting until 5:00 p.m.

Mr. Dorworth excused himself from the remainder of the meeting.

Chairman Lisa Greer reconvened the meeting at 5:00 p.m.

President's Report

Welcome To Our Newest Board Member

Dr. McGee indicated her great pleasure in welcoming our newest Board member, Mrs. Cynthia Drago. Mrs. Drago was appointed to the Seminole Community College District Board of Trustees by Governor Crist for a four-year term -- 2009-2013. Her background is in law enforcement, having served 23 years with the Fort Lauderdale Police Department. Mrs. Drago also brings her experience with Broward Community College to our Board. She said that Mrs. Drago has "hit the ground running." She has already toured all of our campuses; attended two half-day information sessions; had lunch with our SGA leadership; attended the Honors Institute Orientation; and participated in our Law Enforcement Graduation. Welcome, Mrs. Cynthia Drago!

Kudos

Dr. McGee congratulated Mr. Jon Green, Legal Studies Program Manager, and his staff for their hard work in helping the College to secure the American Bar Association's (ABA) Accreditation re-approval of our Legal Studies Program for an additional seven years until 2015. Congratulations to all who were involved in the process!

Dr. Lisa Stokes, Humanities professor, recently published "Time with Terence Chang," in the Spring issue of *Asian Cinema*. Congratulations, Dr. Stokes!

Former SCC student, Dieter Kirkwood, is *Chicago Magazine's* "Best New Designer." Dieter transferred from SCC to Chicago's Columbia College where he graduated in 2004 with a degree in Fashion Design. He teamed up with his cousin, a Chicago fashion designer, to form the DieterBenet label which is sold in some of Chicago's most chic boutiques.

Dr. McGee reported that Ms. Pat DeSalvo, Dean of Learning Resources, has been elected to the Central Florida Library Cooperative (CFLC) Board of Directors. The CFLC is an organization dedicated to improving library resources and services in the Central Florida area. With our new library, this involvement comes at a great time. Congratulations, Pat!

Dr. McGee mentioned that she was quite surprised when the *Orlando Magazine* selected her as a "Hometown Hero" runner-up behind Tiger Woods and Pastor Mark Evans.

H1N1 Communications Update

Dr. McGee mentioned that the H1N1 Swine Flu is a virus that is on everyone's radar screen. SCC is working closely with the Seminole County Health Department to monitor flu conditions and to determine the best steps that we can take to protect all of our people.

Dick Hamann, Vice President of Informational Technology & Resources, provided an update on the H1N1 virus and what SCC is doing to keep our students, faculty and staff safe.

UCF Degree Expansion

Dr. McGee announced that the University of Central Florida (UCF) is holding information sessions at the College to determine interest in a new cohort program that would begin in the fall of 2010, which would enable more of our faculty and staff to earn Master's and Doctoral degrees in higher education administration. Those in the cohort would take core courses at a college location instead of on the UCF campus.

Association of Community College Trustees Annual Congress

Former Trustee Dede Schaffner was chosen as the recipient of the 2009 Southern Regional Association of Community College Trustees (ACCT) Leadership Award. The award will be presented at the ACCT Annual Congress in San Francisco in October. Dr. McGee mentioned that she and Mrs. Cindy Drago will be representing the Board at this event.

Convocation

Our Annual Collegewide Convocation will be held on Tuesday, September 29, from 9:00 AM until noon, in the Gymnasium. The event will begin with an informal "Coffee and Conversation" social hour from 9-10 am, with the program beginning at 10 am through lunch. Dr. McGee asked the Board, if their schedule permits, to please join us as we

celebrate our successes and the service of our long-time employees. This year, we also plan to honor Dede Schaffner for her significant contributions to the College.

FACC Trustee Meeting

Dr. McGee reported that the Florida Association of Community Colleges (FACC) Trustees Commission will hold its annual meeting on Thursday, November 19, in conjunction with the 2009 FACC Convention, at the International Plaza Hotel in Orlando. An agenda has not yet been published, but this is usually a day-long program which focuses on the most current topics in higher education and provides the opportunity to meet Trustees from other colleges, as well as, the other Florida College System presidents. Mr. Noah Brown, CEO of the Association of Community College Trustees (ACCT), will be the luncheon speaker.

Future Board Meetings

Dr. McGee requested that the Board consider changing both the December and January meeting dates. The December meeting is scheduled for the 21st, and we would like to move it further away from the holidays to December 14th at 3:30 p.m. The January meeting is on the Martin Luther King Holiday and we would request that it be moved to January 24th, which is a week later, at 3:30 p.m. She asked for a formal vote to change these meeting dates.

Board Action: Mr. Howat moved to change the December Board meeting to December 14, at 3:30 p.m., and the January Board meeting to January 24, at 3:30 p.m. Mr. Gregg seconded the motion. Mr. Howat, Mr. Gregg, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

Dr. McGee reported that the College will be the featured organization at the October 1st meeting of the Seminole Regional Chamber of Commerce. The breakfast meeting will be held at 7:30 a.m., at the Lake Mary Marriott. She indicated that she would be presenting an update to the community on all of the great things happening at the College. The Presidents' Club Annual Dinner will be held later that evening and all the Trustees are invited. We will be celebrating the approximately \$150,000 that has been raised by the Presidents' Club.

On Friday, October 16th, the College Foundation will hold an orientation for new Foundation Board members. The Trustees are also invited to attend this meeting which will be held in our CFADA Professional Automotive Training Facility.

Dr. McGee complimented Chairman Lisa Greer for allowing the audience to express their opinions about the future name of the College. She said that she believes we have a Name Review Process that will serve as a model for other colleges to follow.

Categorical Consent Agenda

Chairman, Lisa Greer, noted the addition of the Personnel Addendum to the Categorical Consent Agenda.

Board Action: Mr. Howat moved to approve the Categorical Consent Agenda. Mr. Gregg seconded the motion. Mr. Howat, Mr. Gregg, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

- a. Minutes: July 20, 2009
- b. Human Resources Recommendation & Addendum
- c. Contract Activity
- d. Donations
- e. Grants
- f. Inter-Institutional Agreement with SCPS
- g. International Travel
- h. Surplus Property
- i. Library Material

“Categorical Consent Agenda” (See Supplemental Minute Book 1-KR, Pgs. 3-116)

Enrollment Update

Dr. Jim Henningsen presented the Enrollment Update. He indicated that growth has been dramatic. Enrollment overall by sites is as follows: the Oviedo Campus is up 20%; Heathrow Center is up 28%; Altamonte Campus is up 23%; and the Sanford/Lake Mary Campus is up 14%. In addition, he noted that we are up 62% in online enrollment.

“Enrollment Update” (See Supplemental Minute Book 1-KR, Pgs. 117-118)

Annual Property Inventory

Joe Sarnovsky presented the Annual Property Inventory Report.

Mr. Gregg asked about the number of laptops missing and asked if the College checked out these items and kept a record.

Dick Hamann indicated that we do check out laptops, as well as, install LoJack in the equipment. The LoJack allows us to easily track the equipment in case it is stolen. However, none of these items were located and we expect to find many of the missing laptops on campus.

Board Action: Mr. Gregg moved to approve the Annual Property Inventory Report. Mr. Howat seconded the motion. Mr. Gregg, Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Annual Property Inventory” (See Supplemental Minute Book 1-KR, Pgs. 119-125)

Annual Financial Report 2008-09

Joe Sarnovsky presented the Annual Financial Report for the 2008-09 fiscal year. He gave a brief presentation and reviewed the Operating Revenues; Operating Expenditures;

Operating Fund – Net Results; Auxiliary Revenues; Auxiliary Net Revenues; Current Assets; Current Liabilities; Non-Current Assets; Non-Current Liabilities; Net Capital Assets; and Expendable Net Assets of the College.

Board Action: Mr. Howat moved to approve the 2008-09 Annual Financial Report. Mrs. Drago seconded the motion. Mr. Howat, Mr. Gregg, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

Mr. Gregg excused himself from the remainder of the meeting.

“Annual Financial Report 2008-09” (See Supplemental Minute Book 1-KR, Pgs. 126-133)

2008-09 Final Budget Amendments

Joe Sarnovsky presented the 2008-09 Final Budget Amendments, which included the General College Operations Fund 1; the Restricted Current Fund 2; the Auxiliary Fund 3 and the Plant Fund 7.

Board Action: Mr. Howat moved to approve the 2008-09 Final Budget Amendments. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“2008-09 Final Budget Amendments” (See Supplemental Minute Book 1-KR, Pgs. 134-148)

Monthly Financial Report

Joe Sarnovsky presented the Monthly Financial Report for the month of August 2009, for information.

“Monthly Financial Report” (See Supplemental Minute Book 1-KR, Pgs. 149-153)

FY 2009-10 Budget Amendments

Joe Sarnovsky presented the 2009-10 Budget Amendments.

Board Action: Mr. Howat moved to approve the 2009-10 Budget Amendments. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“2009-10 Budget Amendments” (See Supplemental Minute Book 1-KR, Pgs. 154-172)

Legal Services Agreement

Joe Sarnovsky presented the Status of Legal Services Agreement for information and guidance from the Board. He advised the Board that the legal services contract with Stenstrom, McIntosh, Colbert, Whigham & Partlow, PA, is scheduled to expire

December 31, 2010. He indicated that it is the responsibility of the Board to determine the terms of the contract with the President of the College and with outside legal counsel which represents the Board in all legal matters. He asked the Board if they would like to go forward with a Request for Qualifications (RFQ's) at this time and solicit law firms that are interested in representing the College.

It was the consensus of the Board that they would like to request proposals from interested law firms at this time.

Mr. Sarnovsky asked if a Board member would be interested in serving on the Legal Services Selection Committee. He indicated that the President's Office would contact the Board to determine who was interested in serving.

“Status of Legal Services Agreement” (See Supplemental Minute Book 1-KR, Pgs. 175-176)

Legal Updates

Joe Sarnovsky indicated that the College does not have an executed Release and Settlement Agreement from Dr. Loraine Brown and will not seek Board approval for this item at this time. He presented an additional Release and Settlement Agreement regarding the legal matter with Christine Broeker.

Board Action: Mr. Howat moved to approve the Mutual Release and Settlement Agreement with Christine Broeker. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Legal Updates” (See Supplemental Minute Book 1- KR, Pgs. 177-185)

Altamonte Springs Campus Designation

Joe Sarnovsky presented the request to Dr. Will Holcombe, Chancellor of the Florida College System, to designate the Altamonte Springs Center as an official Campus. The request will be reviewed at the next meeting of the Florida College System.

Board Action: Mr. Howat moved to approve the request to Dr. Holcombe, Chancellor of the Florida College System, to designate the Altamonte Springs Center as an official Campus. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago, and Mrs. Greer voted in the affirmative. Motion carried.

“Altamonte Springs Campus Designation” (See Supplemental Minute Book 1-KR, Pgs. 186-188)

Technical Policy Revisions

Joe Sarnovsky presented the Technical Policy Revisions for Policies 1.140, 1.160, 1.170 and 1.190.

Board Action: Mr. Howat moved to approve the Technical Policy Revisions for Policies 1.140, 1.160, 1.170 and 1.190. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Technical Policy Revisions” (See Supplemental Minute Book 1-KR, Pgs. 189-196)

Policy 1.030 – Purpose of the College

Joe Sarnovsky presented Policy 1.030 – Purpose of the College for approval.

Board Action: Mrs. Drago moved to approve Policy 1.030 – Purpose of the College. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Policy 1.030” (See Supplemental Minute Book 1-KR, Pgs. 197-200)

Policy 3.020 - College Admissions

Joe Sarnovsky presented Policy 3.020 – College Admissions Requirements. He asked the Board to reject the previous changes that were approved for advertisement at the June Board meeting, and to approve the new draft of Policy 3.020 for advertising.

Board Action: Mrs. Drago moved to reject the previous draft Policy 3.020 that was approved for advertisement at the June Board meeting and approve the new draft Policy 3.020 for advertisement. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Policy 3.020” (See Supplemental Minute Book 1-KR, Pgs. 201-205)

Policy 4.020 – College Programs and Awards

Joe Sarnovsky presented Policy 4.020 – College Programs and Awards for approval.

Board Action: Mrs. Drago moved to approve Policy 4.020 – College Programs and Awards. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Policy 4.020” (See Supplemental Minute Book 1-KR, Pgs. 206-208)

Policy 5.030 – Receipts, Bank Depositories and Investment of Surplus Funds

Joe Sarnovsky presented Policy 5.030 – Receipts, Bank Depositories and Investment of Surplus Funds for approval.

Board Action: Mrs. Drago moved to approve Policy 5.030 – Receipts, Bank Depositories and Investment of Surplus Funds. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Policy 5.030” (See Supplemental Minute Book 1-KR, Pgs. 209-211)

Policy 5.040 – College Fees and Charges

Joe Sarnovsky presented Policy 5.040 – College Fees and Charges for approval.

Board Action: Mr. Howat moved to approve Policy 5.040 – College Fees and Charges. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Policy 5.040” (See Supplemental Minute Book 1-KR, Pgs. 212-215)

Affiliation Agreements

Joe Sarnovsky presented the Affiliation Agreements with Select Physical Therapy Holdings, Inc., and Gentiva Health Services.

Board Action: Mr. Howat moved to approve the Affiliation Agreements with Select Physical Therapy Holdings, Inc., and Gentiva Health Services. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Affiliation Agreements” (See Supplemental Minute Book 1-KR, Pgs. 216-235)

Seminole Technology Business Incubator Center – Lease

Joe Sarnovsky presented the renewal Lease Agreement with the Seminole County Port Authority and the College for the Seminole Technology Business Incubator Center.

Board Action: Mrs. Drago moved to approve the Lease Agreement between Seminole Community College and the Seminole County Port Authority. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Seminole Technology Business Incubator Center – Lease” (See Supplemental Minute Book 1-KR, Pgs. 236-251)

Memorandum of Understanding with St. Petersburg College

Joe Sarnovsky presented the First Amendment to the Memorandum of Understanding with St. Petersburg College for approval.

Board Action: Mr. Howat moved to approve the First Amendment to the Memorandum of Understanding with St. Petersburg College. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“MOU with St. Petersburg College” (See Supplemental Minute Book 1-KR, Pgs. 252-257)

City of Lake Mary Development Agreement

Joe Sarnovsky presented the City of Lake Mary Development Agreement for approval. He thanked Dr. David Meador and the City of Lake Mary for their work on the agreement which will allow the College to install signage consistent with the Master Plan that is appropriate for the future needs of the College.

Board Action: Mrs. Drago moved to approve the City of Lake Mary Development Agreement. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“City of Lake Mary Development Agreement” (See Supplemental Minute Book 1-KR, Pgs. 258-267)

Seminole County Lease at Heathrow Center

Joe Sarnovsky presented the Addendum to the Seminole County Lease at the Heathrow Center. Seminole County has requested a reconfiguration of the leased space at the Heathrow Center in an effort to reduce their overall budget. The Board has been asked to waive the six-month notice requirement and approve the Addendum to the Seminole County Lease at the Heathrow Center as presented.

Board Action: Mrs. Drago moved to waive the six-month notice requirement by Seminole County and approve the Addendum to the Seminole County Lease Agreement at the Heathrow Center. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Seminole County Lease” (See Supplemental Minute Book 1-KR, Pgs. 268-273)

Change Order with Cathcart Contracting Company

Joe Sarnovsky presented the request to ratify Change Orders #5 and #6 to the contract with Cathcart Contracting Company for the Loop Roadway Construction and Parking Lot Expansion Project.

Board Action: Mr. Howat moved to ratify Change Orders #5 and #6 to the contract with Cathcart Contracting Company for the Loop Roadway Construction and Parking Lot Expansion Project. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Change Order with Cathcart” (See Supplemental Minute Book 1-KR, Pgs. 274-279)

Change Order with Balfour Beatty Construction Company

Joe Sarnovsky presented the request to approve Change Orders #12 and #13 to the contract with Balfour Beatty Construction for the University Partnership Center.

Board Action: Mr. Howat moved to approve Change Orders #12 and #13 to the contract with Balfour Beatty Construction for the University Partnership Center. Mrs. Drago

seconded the motion. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Change Order - Balfour Beatty” (See Supplemental Minute Book 1-KR, Pgs. 280-288)

Change Order with Post, Buckley, Schuh & Jernigan, Inc.

Joe Sarnovsky presented the request to ratify Change Order #8 to the contract with Post, Buckley, Schuh & Jernigan, Inc., for the remodeling of Building K.

Board Action: Mr. Howat moved to ratify Change Order #8 to the contract with Post, Buckley, Schuh & Jernigan, Inc., for the remodeling of Building K. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Change Order - PBS&J” (See Supplemental Minute Book 1-KR, Pgs. 289-292)

Change Order with Harvard Jolly

Joe Sarnovsky presented the request to ratify Change Order #10 to the contract with Harvard Jolly for the SCC/UCF University Partnership Center Project.

Board Action: Mrs. Drago moved to ratify Change Order #10 to the contract with Harvard Jolly for the SCC/UCF University Partnership Center Project. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Change Order - Harvard Jolly” (See Supplemental Minute Book 1-KR, Pgs. 293-296)

Change Order with Kerestes Martin Associates

Joe Sarnovsky presented the request to ratify Change Order #5 to the contract with Kerestes Martin & Associates for the Collegewide Signage and Wayfinding Project.

Board Action: Mr. Howat moved to ratify Change Order #5 to the contract with Kerestes Martin & Associates for the Collegewide Signage and Wayfinding Project. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Change Order with KMA” (See Supplemental Minute Book 1-KR, Pgs. 297-300)

Change Order with Wharton-Smith, Inc.

Joe Sarnovsky presented the request to approve Change Order #8 for construction services in the contract with Wharton-Smith, Inc., for the Center for Public Safety.

Board Action: Mr. Howat moved to approve Change Order #8 for construction services in the contract with Wharton-Smith, Inc., for the Center for Public Safety. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Change Order with Wharton-Smith, Inc.” (See Supplemental Minute Book 1-KR, Pgs. 301-306)

Substantial Completion of the Parking Lots – Sanford/Lake Mary Campus and Oviedo Campus

Joe Sarnovsky presented the request for acknowledgement of the Parking Lot Projects as Substantially Complete at the Sanford/Lake Mary Campus on July 17, 2009, and at the Oviedo Campus on August 17, 2009. He indicated that the substantial completion of the project is behind schedule and the contractor may owe the College liquidated damages.

Board Action: Mr. Howat moved to acknowledge the Parking Lot Projects as Substantially Complete at the Sanford/Lake Mary Campus effective July 17, 2009, and at the Oviedo Campus on August 17, 2009. Mrs. Drago seconded the motion. Mr. Howat, Mrs. Drago and Mrs. Greer voted in the affirmative. Motion carried.

“Substantial Completion of Parking Lots” (See Supplemental Minute Book 1-KR, Pgs. 307-312)

Substantial Completion of the Remodel to Buildings I and K

Joe Sarnovsky presented the request for acknowledgement of the Remodeling of Buildings I and K Project with the Connector for the Center for Public Safety Project as substantially complete on July 25, 2009.

Board Action: Mrs. Drago moved to acknowledge the remodeling of Buildings I and K Project with the Connector for the Center for Public Safety as substantially complete on July 25, 2009. Mr. Howat seconded the motion. Mrs. Drago, Mr. Howat and Mrs. Greer voted in the affirmative. Motion carried.

“Substantial Completion of Buildings I and K” (See Supplemental Minute Book 1-KR, Pgs. 313-317)

Construction Projects Update

Joe Sarnovsky presented the Construction Projects Update regarding: the Fire Training Simulation Lab and Tower Upgrade; the Center for Public Safety (Remodeling/Expansion of Buildings K and I); the Loop Roadway and Parking Lot Expansion; the Collegewide Signage and Wayfinding; the Remodeling of Buildings L and F; and the SCC/UCF University Partnership Center.

“Construction Projects Update” (See Supplemental Minute Book 1-KR, Pgs.318-322)

Warrants

Warrants for July & August 2009 were presented and approved.

“Warrants” (See Supplemental Minute Book 1-KR, Pgs. 323-422)

Other Business

Dr. McGee welcomed our newest Board member, Cynthia Drago, and wished the Board Chairman, Lisa Greer, a Happy Birthday.

Chairman Lisa Greer restated the new College name, “Seminole State College of Florida.” She mentioned that she loves the school and considers it an honor to be a member of the Board, as well as, being part of the history that is being made at the College.

There being no further business, the meeting adjourned at 6:50 p.m.