

**Qualified School Construction Bond (QSCB) Program**  
**NOTICE OF INTENT TO ISSUE BONDS AND REQUEST FOR WRITTEN**  
**CONFIRMATION**

**Remit to: Florida Department of Education**  
**Office of Educational Facilities**  
 325 W. Gaines Street  
 1054 Turlington Building  
 ATTN: Budget Section  
 Tallahassee, FL 32399-0400

**Deadline: October 16, 2009**

<b>Date:</b>	<b>Contact Person:</b>
<b>District:</b>	<b>Title:</b>
<b>School:</b>	<b>Address:</b>
<b>Address:</b>	<b>City:</b>
<b>City:</b>	<b>Zip:</b>
<b>Zip:</b>	<b>Phone/Fax:</b>
<b>By what date can the district/charter school incur QSCB debt?</b>	<b>E-mail:</b>
<b>The pledged revenue from which the district/charter school intends to repay the bond principal upon maturity:</b>	
<b>Amount of Bond Authorization Requested: \$</b>	

**Eligible Projects**

**Eligible QSCB projects include:**

- New construction of an existing public school owned facility,
- Rehabilitation or repair of a public school owned facility,
- Land acquisition for the facility to be constructed with the QSCB proceeds, and
- Equipment to be used in the facility that is being constructed, rehabilitated, or repaired with the proceeds of QSCBs.

NOTE: District projects must be survey-recommended. Lease payments may not be made with bond proceeds.

## **Required Documentation**

### **The Application must include the following:**

- Districts and charter schools must complete and submit a project spending plan on Form OEF 412.
- Charter schools must submit a copy of the current financial audit containing an auditor's opinion that the charter school will remain a "going concern" until the QSCBs mature.
- Charter school applications must include a description of the facility; including, but not limited to, the age, condition, ownership, number of students currently being served, projected number of students to be served, and a photograph(s) of the existing facility demonstrating a need for the project to be financed with QSCB proceeds.

## **Additional Requirements**

- An Issuance Report (Form OEF 413) must be submitted to the Office of Educational Facilities upon the issuance of the bonds. A copy of the form is enclosed and can be found at <http://www.fldoe.org/edfacil/oef/federalbond.asp>.
- A copy of the official statement cover must be attached to Form OEF 413.
- The District or charter school must comply with all information requests from the Department so that federal accountability and reporting requirements can be met.

## **CERTIFICATION OF ELIGIBILITY**

I certify under penalty of perjury that to the best of my knowledge, the information in this application is true and correct and is in compliance with statutes and administrative provisions of the Florida Department of Education, Internal Revenue Code, and any other applicable law. I also certify that sufficient revenues are available for the repayment of the requested Qualified School Construction Bond allotment, as well as other debt owed by the district. The school board or charter school board of trustees has authorized me to sign this application on its behalf pursuant to the attached resolution.

**Signature of Superintendent or Charter School Director**

**Date** \_\_\_\_\_