

RESUME OF EXPERIENCE AND EDUCATION

PERSONAL

Name: James T. Messer

EXPERIENCE

Financial Management Consultant

July 2003 to Present

- Financial Organization and Management Studies for Florida school districts.
- Economic Recovery Plans for selected Florida school districts.
- Monitor progress toward economic recovery of Florida school districts.
- Financial Organization and Management Studies for Alabama school districts.
- Development of job descriptions for Florida school districts.

January 2001 to April 2002—Chief Financial Officer, Florida Agency for Workforce Innovation, Office of Workforce Investment and Accountability

- Supervise and direct the Agency Budget Office, Finance and Accounting, and Contracts and Grants Operations sections.

Florida Department of Education, Division of Financial Services

October 1999 to December 2001—**Chief, Bureau of Grants Management**

- Supervise and direct the Grants Development and Program Support Operations sections

Florida Department of Education, Office of the Deputy Commissioner for Educational Programs

January 1996 to October 1999—**Financial Management Services Administrator**

- Plan, coordinate, develop, and evaluate annual legislative budget requests for the budget entities in Educational Programs.
- Review and evaluate contracts and district grant applications for purpose, program applicability, and content prior to approval.

December 1995 to January 1996—Program Director II

- Plan, coordinate, and develop the five annual legislative budget requests for the budget entities in Educational Programs.
- Evaluate budget requests with respect to Department goals and objectives, develop alternative plans, and make recommendations to Department management.
- Review and evaluate contracts and district grant applications for purpose, program applicability, and content prior to approval.
- Manage and direct the personnel function and activities for three Divisions that report to the Deputy Commissioner including recommending the approval of personnel appointments, transfers, promotions and other actions.

Florida Department of Education, Division of Public Schools

February 1989 to December 1995—Program Director II

April 1986 to February 1989—Program Director I

February 1977 to April 1986—Financial Management Specialist

Florida State University, Office of the University Comptroller

April 1973 to January 1977—Assistant University Comptroller

Florida Department of Commerce, Office of Fiscal Affairs

September 1972 to April 1973—Agency Accounting Manager

February 1966 to September 1972—Accountants I, II, III, IV

August 1961 to February 1966—Account Clerks I, II

EDUCATION

M. S. Degree, Educational Administration, FSU, 1980

B. S. Degree, Accounting, Minor in Finance, FSU, 1969

A. A. Degree, Business, Chipola Junior College, 1960

Licensed Florida Real Estate Agent

PROFESSIONAL AND COMMUNITY ORGANIZATIONS

Finance Committee and Accountant, Monticello First United Methodist Church

Member, Jefferson County Seminole Club

Member Florida State University Seminole Boosters

Member, Florida State University Alumni Association

Volunteer, American Red Cross

Volunteer, Jefferson County Genealogical Society