

## Appendix AA

### Class Size Average Algorithm for the Grade Groupings

The Class Average Algorithm counts all the students in every term/classroom/period combination in which the MAIN course (that is, the course in which there are the most students) is a core course and divides that number by the total term/classroom/period “core” combinations reported.

Following is a basic outline of the steps taken to determine the numerators (students in classrooms) and denominators (term/classroom/period combinations) that render the class averages for PK-3, 4-8, and 9-12 grade classrooms:

- 1) Count the number of students in each class (term/course/period) in each classroom.
- 2) Determine main grade and main course taught in each term/classroom/period based on the majority of students.
- 3) Identify term/classroom/period combinations in which the main course is a “core” course. Use only these combinations in the remaining steps. Core courses include mathematics, language arts/reading, science, social studies, foreign language, English for Speakers of Other Languages, Exceptional Student Education, and courses taught in traditional self-contained elementary school classrooms.
- 4) For each grade range (PK-3, 4-8, 9-12) sum the number of students in the “core” combinations.
- 5) For each grade range (PK-3, 4-8, 9-12) count the number of “core” combinations.
- 6) Calculate the class averages.

For each grade range of a school (PK-3, 4-8, 9-12), divide the student count (from step 4) by the classroom count (from step 5).

A number of decision points are encountered in the averaging process of counting the number of students in each term/classroom/period combination:

- In the event that the same number of students is in core and non-core courses in the same term/classroom/period combination, the core course is determined to be the main course.
- In the event that the same number of students **in the main course** two or more grades is in the same term/classroom/period combination, the highest grade is determined to be the main grade.
- If students are in the same classroom/period combination in terms 1 and 3, 2 and 3, 1 and 6, 1 and 7, 2 and 8, and/or 2 and 9, the number of students is combined for those term combinations.
- The number of students in a classroom whose assigned teachers are coded Scheduling Method “C” (Co-Teacher) is divided by the number of teachers marked “C.”
- The number of students in the classroom who assigned teachers are coded Scheduling Method “I” (In Class One on One) is divided by the number of teachers in the classroom.
- The number of students in a classroom whose assigned teachers are coded Scheduling Method “M” (Multiple-Use Classroom or Pod) is divided by the number of teachers marked “M.”
- The number of students in a classroom whose assigned teachers are coded Scheduling Method “A” (Alternate Week) is divided by two.
- The following exclusions are made in the process of building the class average tables:
  - Facility Types 05 – 08 (correctional facilities) and 10 (home).
  - School Number, Current Instruction begins with an alpha character (indicating postsecondary schools, colleges, or universities).
  - McKay Reporting School Numbers
  - Florida Virtual School Franchises (school number 7004)
  - District-Operated Virtual Education Schools
  - Course Number begins with an alpha character and Facility Type is 09 (Facility operated or owned by an agency or other provider other than the school district in which instructional services or classes are conducted).

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- Duplicate students in the same term/classroom/period combination and their associated teachers.
- The duplicate students do get on the table but are excluded from calculations. All teachers are considered though.
- Period Number NN88 (where NN is numeric) indicating “pullout” classes.
- Days of the Week Scheduled not equal to Friday or “Date Certain.”

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<b>Page Number</b>	<b>Data Element Name/Description of Change</b>	<b>Type of Action</b>
	<b>CONTENT PAGES</b>	Pages Updated
10-1	<b>ALTERNATE ASSESSMENT ADMINISTERED</b> Deleted code P with its definition.	Element Updated
20-1	<b>CAREER ACADEMY PARTICIPANT</b> Modified the definition.	Element Updated
20-25	<b>CAREER AND PROFESSIONAL ACADEMY IDENTIFIER</b> Deleted Vocational Student Course Schedule as an applicable format for this element, added Federal/State Indicator Status format and marked Surveys 2 and 3.	Element Updated
22-1	<b>CERTIFICATE OF COMPLETION, TYPE</b> Modified codes W08, W8A and W09 definitions.	Element Updated
23-1	<b>CERTIFICATION/LICENSURE/QUALIFICATION STATUS</b> Added code V with its definition.	Element Updated
59-50	<b>DATE ENTERED UNITED STATES</b> Added another example.	Element Updated
59-75	<b>DATE OF CONSENT FOR EVALUATION</b>	New Element
59-125	<b>DATE OF ENTRY, PROGRAM/COURSE/SECTION</b>	New Element
59-175	<b>DATE OF EXIT, PROGRAM/COURSE/SECTION</b>	New Element
80-1	<b>DIPLOMA TYPE</b> Modified the definition for code W10, under "Terms:" modified the definitions for Standard Diploma, Standard Diploma using GED Exit Option Model, Standard Diploma using an Alternate Assessment and the note, Differentiated Diploma, Special Diploma and State of Florida Diploma (GED).	Element Updated
81-1	<b>DISCIPLINARY/REFERRAL ACTION CODE</b> Modified code U definition, Code U note and added a note for code H usage.	Element Updated

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<b>Page Number</b>	<b>Data Element Name/Description of Change</b>	<b>Type of Action</b>
82-30	<b>DISTANCE LEARNING DELIVERY INDICATOR</b> Modified the definition, code X definition and supplied the missing compatibility requirement.	Element Updated
91-1	<b>DROPOUT PREVENTION/JUVENILE JUSTICE PROGRAMS</b> Modified the definition, deleted "Mentoring" for the Dropout Prevention Program Data format title, modified code Z definition and deleted a note.	Element Updated
97-1	<b>DRUG DESCRIPTION</b> Un marked Survey 4.	Element Updated
99-1	<b>DURATION, DISCIPLINARY ACTION</b> Unmarked Survey 4.	Element Updated
102-1	<b>EDUCATIONAL CHOICE</b> Modified Code C definition, the note under code C, added another note below Code Z, deleted verbiage about Charter Schools and deleted school 1571 for district 50 as a Charter Technical Center.	Element Updated
105-1	<b>ENGLISH LANGUAGE LEARNERS: BASIS OF EXIT</b> Modified code A definition; added codes B, C, D, E, F, G with their definition; deleted code R with its definition and under "Grades and Programs Requiring This Data Element:" substituted "English Language Learners" for "All Programs".	Element Updated
121-60	<b>ETHNICITY</b>	New Element
122-1	<b>EVALUATION COMPLETION DATE</b> Modified the definition, updated the example and added a note.	Element Updated
125-1	<b>EXCEPTIONAL STUDENT, DISMISSAL DATE</b> Modified the definition and the example.	Element Updated
126-1	<b>EXCEPTIONAL STUDENT ELIGIBILITY DETERMINATION DATE</b> Modified the definition, example and a note.	Element Updated
128-1	<b>EXCEPTIONAL STUDENT, IDEA EDUCATIONAL ENVIRONMENTS</b> Modified the heading for each section as it applies to a kindergarten's age.	Element Updated

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<b>Page Number</b>	<b>Data Element Name/Description of Change</b>	<b>Type of Action</b>
129-1	<b>EXCEPTIONAL STUDENT PLACEMENT DATE</b> Added a note.	Element Updated
130-1	<b>EXCEPTIONAL STUDENT PLACEMENT STATUS</b> Modified the definition and the notes.	Element Updated
132-50	<b>EXCEPTIONAL STUDENT RE-EVALUATION DATE</b> Modified the definition, upgraded the example, modified the note and changed the page number.	Element Renamed
134-1	<b>EXCEPTIONALITY</b> Deleted codes A, B and N; modified codes J and K definition; added code W with its definition and added notes.	Element Updated
135-1	<b>EXCEPTIONALITY, OTHER</b> Deleted codes A, B and N; modified codes J and K definition; added code W with its definition and added notes.	Element Updated
136-1	<b>EXCEPTIONALITY, PRIMARY</b> Deleted codes A, B and N; modified codes J and K definition; added code W with its definition and added notes.	Element Updated
140-1	<b>FEDERAL/STATE PROJECT, AREA AND MODEL</b> Under the "Second Digit" modified code Z definition and added two notes.	Element Updated
151-1	<b>FTE EARNED, ADVANCED INTERNATIONAL CERTIFICATE OF EDUCATION SCORE</b> Modified the definition, examples and note to reflect the change in FTE weight.	Element Updated
152-1	<b>FTE EARNED, COLLEGE ENTRANCE EXAMINATION BOARD ADVANCED PLACEMENT TEST</b> Modified the examples and added a note to reflect the change in FTE weight.	Element Updated
153-45	<b>FTE EARNED, GRADES 6-8 ALGEBRA</b>	Element Deleted
155-1	<b>FTE EARNED, INTERNATIONAL BACCALAUREATE SCORE</b> Modified the examples and added a note to reflect the change in FTE weight.	Element Updated

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157-30	<b>FUND SOURCE</b> Added code I with its definition; modified the notes; under “Grades and Programs Requiring This Data Element:” added Early Intervention Services Program and modified the grade range for Dropout Prevention, At Risk and Juvenile Justice; added Federal/State Indicator Status as an applicable format for this element and modified the name of the Dropout Prevention format.	Element Updated
170-1	<b>HIGHLY QUALIFIED TEACHER STATUS</b> Modified Code G definition.	Element Updated
172-1	<b>HOMELESS STUDENT, PK-12</b> Deleted code U with its definition.	Element Updated
174-25	<b>IMMIGRANT STUDENT</b> Modified the definition and code Z definition.	Element Updated
176-1	<b>INCIDENT, ALCOHOL-RELATED</b> Unmarked Survey 4.	Element Updated
177-1	<b>INCIDENT, BULLYING-RELATED</b> Unmarked Survey 4.	Element Updated
178-1	<b>INCIDENT, CONTENT</b> Unmarked Survey 4.	Element Updated
179-1	<b>INCIDENT, DATE</b> Unmarked Survey 4.	Element Updated
180-1	<b>INCIDENT, DRUG-RELATED</b> Unmarked Survey 4.	Element Updated
181-1	<b>INCIDENT, BULLYING-RELATED</b> Added a note and unmarked Survey 4.	Element Updated
183-1	<b>INCIDENT, HATE CRIME-RELATED</b> Modified the note, added two footnotes and unmarked Survey 4.	Element Updated
184-1	<b>INCIDENT, IDENTIFIER</b> Unmarked Survey 4.	Element Updated

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184-50	<b>INCIDENT, INJURY-RELATED</b>	New Element
185-1	<b>INCIDENT, INVOLVEMENT TYPE</b> Unmarked Survey 4.	Element Updated
186-1	<b>INCIDENT, LOCATION</b> Unmarked Survey 4.	Element Updated
187-1	<b>INCIDENT, REPORTED TO LAW ENFORCEMENT</b> Modified the note and unmarked Survey 4.	Element Updated
189-25	<b>INDUSTRY CERTIFICATION IDENTIFIER</b> Added examples; under "Grades and Programs Requiring This Data Element:" added Workforce Development Education (adult general education and postsecondary vocational education) and added WDIS Student End Term Status as an applicable format.	Element Updated
190-1	<b>INSTITUTION NUMBER, NEGLECTED/DELINQUENT</b> Added designated survey footnotes and defaulted surveys 1, 2, 3, 4, 6 and 7.	Element Updated
188-1	<b>INCIDENT, TYPE</b> Added asterisk(s) to selected codes for clarity as it relates to reporting violence to the U.S.D.O.E. and unmarked Survey 4 and F.A.S.T.E.R.	Element Updated
189-1	<b>INCIDENT, WEAPON-RELATED</b> Unmarked Survey 4.	Element Updated
194-1	<b>LUNCH STATUS</b> Added (b) to the note.	Element Updated
195-85	<b>MATHEMATICS REMEDIATION COMPONENT</b> Modified code Z definition.	New Element
197-29	<b>MIGRANT CONTINUATION OF SERVICE</b>	New Element
201-60	<b>MILITARY FAMILY STUDENT</b>	New Element
202-1	<b>MINIMUM EXCEPTIONAL STUDENT EDUCATION PERFORMANCE STANDARDS MASTERED FOR GRADUATION PURPOSES, DATE</b>	Element Deleted

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207-100	<b>NCLB OPTION, CHOICE WITH TRANSPORTATION</b> Modified the definition, deleted codes A and B with their definitions, modified codes C and Z definitions and added code D with its definition.	Element Updated
207-125	<b>NCLB OPTION, SUPPLEMENTAL EDUCATIONAL SERVICES</b> Modified the definition, deleted codes A and B with their definitions, modified codes C and Z definitions and added code D with its definition.	Element Updated
214-1	<b>POSTSECONDARY EDUCATION PLANS</b> Modified code 08 definition and added code 99 with its definition.	Element Updated
214-65	<b>POST TEST STATUS</b>	New Element
215-50	<b>PRETEST OUTCOME – READING</b>	New Element
217-1	<b>PRIMARY INSTRUCTOR RESPONSIBLE, MATHEMATICS</b> Added two notes, changed the format to alphanumeric and marked Survey 6 as “O” (optional).	Element Updated
218-1	<b>PRIMARY INSTRUCTOR RESPONSIBLE, READING</b> Added two notes, changed the format to alphanumeric, under “Grades and Programs Requiring This Data Element:” added “Students in Progress Monitoring and Reporting Network Grades KG-12” and marked Survey 6.	Element Updated
225-1	<b>PROGRAM PARTICIPATION PRIOR TO KINDERGARTEN</b> Modified codes N, P and Z definitions.	Element Updated
225-45	<b>PROGRESS LEVEL – MATH</b> Modified the definition, deleted codes A and B and deleted the word “mentoring” were found.	Element Updated
225-60	<b>PROGRESS LEVEL – READING</b> Modified the definition, deleted codes A and B and deleted the word “mentoring” were found.	Element Updated
230-100	<b>RACE: AMERICAN INDIAN OR ALASKA NATIVE</b>	New Element
230-150	<b>RACE: ASIAN</b>	New Element

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230-200	<b>RACE: BLACK or AFRICAN AMERICAN</b>	New Element
230-250	<b>RACE: NATIVE HAWAIIAN or OTHER PACIFIC ISLANDER</b>	New Element
230-300	<b>RACE: WHITE</b>	New Element
231-1	<b>RACIAL/ETHNIC CATEGORY</b> Added a note.	Element Updated
231-75	<b>READING FLUENCY</b>	New Element
232-1	<b>READING INTERVENTION COMPONENT</b> Modified the definition and added the new code of F with its definition.	Element Updated
236-1	<b>SCHEDULING METHOD</b> Added code Z with its definition and marked Surveys 1 and 4 as "D" (default).	Element Updated
244-1	<b>SCHOOL NUMBER, WHERE DISCIPLINE/REFERRAL ACTION OCCURRED</b> Unmarked surveys 4.	Element Updated
245-1	<b>SCHOOL NUMBER, WHERE INCIDENT OCCURRED</b> Unmarked Survey 4 and made Student Discipline/Referral Action an applicable format for this element.	Element Updated
256-125	<b>STUDENT, INVOLVED IN BULLYING</b> Unmarked Survey 4.	Element Updated
257-1	<b>STUDENT, INVOLVED IN GANG</b>	Element Deleted
258-1	<b>STUDENT, INVOLVED IN HATE CRIME</b> Unmarked Survey 4.	Element Updated
264-1	<b>STUDENT, USE OF ALCOHOL</b> Unmarked Survey 4.	Element Updated
265-1	<b>STUDENT, USE OF Drugs</b> Unmarked Survey 4.	Element Updated

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266-1	<b>STUDENT, WEAPON USE</b> Unmarked Survey 4.	Element Updated
277-1	<b>TEST SCORE TYPE</b> Added the new code of GV with its definition.	Element Updated
280-60	<b>TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – BEGIN SERVICES DATE</b>	New Element
284-1	<b>TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – BEGIN SERVICES DATE</b> Added a note.	Element Updated
287-1	<b>TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES - WRITING</b>	Element Deleted
288-1	<b>TRANSACTION CODE</b> Added and marked Survey 6.	Element Update
308-1	<b>WEAPON, DESCRIPTION</b> Unmarked Survey 4.	Element Updated
315-1	<b>YEAR-ROUND/EXTENDED SCHOOL YEAR FTE INDICATOR</b> Modified the note.	Element Updated
A1-A3	<b>APPENDIX A (ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS)</b> Modified the definition for codes W08, W8A, W09, W10, W13 – W24, WFA-WGA and added a heading for Certificate of Completion codes.	Appendix Updated
P-10	<b>APPENDIX P (DEFINITIONS FOR INCIDENT REPORTING)</b> Added a note for code WPO.	Appendix Updated
R-1	<b>APPENDIX R (CORE COURSE FOR NO CHILD LEFT BEHIND (HIGHLY QUALIFIED TEACHER))</b> For grades KG-05 Deleted self contained and ungraded course numbers.	Appendix Updated
S-1	<b>APPENDIX S (CORE COURSES FOR CLASS SIZE REDUCTION)</b> For grades KG-05 Deleted self contained and ungraded course numbers.	Appendix Updated

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T-1 –T-4	<b>APPENDIX T (TITLE I SUPPLEMENTAL EDUCATION SERVICES – SERVICE PROVIDERS)</b> Numerous changes please review.	Appendix Updated
V-1 – V-3	<b>APPENDIX V (LIST OF ADVANCED PLACEMENT (AP), INTERNATIONAL BACCALAUREATE (IB) AND ADVANCED INTERNATIONAL CERTIFICATE OF EDUCATION (AICE) COURSES)</b> Course name change for numerous courses, please review.	Appendix Update

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	<b>CONTENT PAGES</b>	Pages Updated
B-5 - B-8	<b>INDEX</b> Added and updated elements to the index.	Pages Updated
10-1	<b>BIRTH DATE</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
17-100	<b>DAYS ABSENT, OTHER</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
17-110	<b>DAYS ABSENT, PERSONAL LEAVE</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
17-120	<b>DAYS ABSENT, SICK LEAVE</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
17-130	<b>DAYS ABSENT, TEMPORARY DUTY ELSEWHERE</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
17-150	<b>DAYS PRESENT</b> Defaulted Surveys 2 and 3 and added Survey 6 and made it optional for reporting during this survey.	Element Updated
18-1	<b>DEGREE/CREDENTIAL EARNED</b> Renamed the element; added new codes of "C" and "A" with their definitions; added notes and added Survey 6 and made it optional for reporting during this survey.	Element Updated
19-1	<b>DISTRICT NUMBER</b> Added and marked Survey 6.	Element Updated
21-1	<b>EMPLOYEE NAME, LEGAL</b> Added and marked Survey 6.	Element Updated
22-1	<b>EMPLOYEE TYPE</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
23-1	<b>EMPLOYMENT DATE, CONTINUOUS EMPLOYMENT</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
24-1	<b>EMPLOYMENT DATE, CURRENT POSITION</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
25-1	<b>EMPLOYMENT DATE, ORIGINAL POSITION</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated

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28-8	<b>ETHNICITY</b>	New Element
28-15	<b>EXEMPT FROM PUBLIC RECORDS LAW, EMPLOYEE</b> Added and marked Survey 6.	Element Updated
31-1	<b>FISCAL YEAR</b> Under "State Reporting Formats Requiring This Data Element" replace Inservice Education Components with "Staff Professional Development", added and marked Survey 6.	Element Updated
31-7	<b>FLORIDA EDUCATORS CERTIFICATE NUMBER</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
31-75	<b>GENDER</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
32-3	<b>HIGHLY QUALIFIED PARAPROFESSIONAL</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
40-1	<b>JOB CODE, PRIMARY</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
49-50	<b>PROFESSIONAL DEVELOPMENT, PRIMARY PURPOSE</b> Add new codes F and G with their definitions and two additional notes.	Element Updated
49-200	<b>RACE: AMERICAN INDIAN OR ALASKA NATIVE</b>	New Element
49-250	<b>RACE: ASIAN</b>	New Element
49-300	<b>RACE: BLACK OR AFRICAN AMERICAN</b>	New Element
49-350	<b>RACE: NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER</b>	New Element
49-400	<b>RACE: WHITE</b>	New Element
50-1	<b>RACIAL/ETHNIC CATEGORY</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
50-100	<b>READING ENDORSEMENT, COMPETENCY 1</b> Modified code "C" definition and added Survey 6 and made it optional for reporting during this survey.	Element Updated
50-101	<b>READING ENDORSEMENT, COMPETENCY 2</b> Modified code "C" definition and added Survey 6 and made it optional for reporting during this survey.	Element Updated

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50-102	<b>READING ENDORSEMENT, COMPETENCY 3</b> Modified code "C" definition and added Survey 6 and made it optional for reporting during this survey.	Element Updated
50-103	<b>READING ENDORSEMENT, COMPETENCY 4</b> Modified code "C" definition and added Survey 6 and made it optional for reporting during this survey.	Element Updated
50-104	<b>READING ENDORSEMENT, COMPETENCY 5</b> Modified code "C" definition and added Survey 6 and made it optional for reporting during this survey.	Element Updated
50-105	<b>READING ENDORSEMENT, COMPETENCY 6</b> Modified code "C" definition and added Survey 6 and made it optional for reporting during this survey.	Element Updated
53-1	<b>SALARY SUPPLEMENT TYPE</b> Modified codes H and X definitions.	Element Updated
53-25	<b>SALARY SUPPLEMENT TYPE/VALUE</b> Modified code H.	Element Updated
56-1	<b>SCHOOL NUMBER, PRIMARY/HOME</b> Under "State Reporting Formats Requiring This Data Element" replace Inservice Education Components with "Staff Professional Development", added and marked Survey 6.	Element Updated
57-75	<b>SCHOOL PRINCIPAL CERTIFICATION PROGRAM</b>	New element
61-1	<b>SEPARATION DATE</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
62-1	<b>SEPARATION REASON</b> Added Survey 6 and made it optional for reporting during this survey.	Element Updated
64-1	<b>SOCIAL SECURITY NUMBER</b> Added and marked Survey 6.	Element Updated
64-100	<b>STAFF NUMBER IDENTIFIER, LOCAL</b> Added Survey 6 and made it optional for reporting during this survey as well as surveys 2, 3 and 5.	Element Updated
66-1	<b>SURVEY PERIOD CODE</b> Added code 6 with its definition and added and marked Survey 6.	Element Updated
67-1	<b>TRANSACTION CODE</b> Added and marked Survey 6.	Element Updated