

Rule 6D-4.002 is amended to read:

6D-4.002 President.

(1) The President is the Chief Administrative officer serving as secretary to the Board of Trustees, and is responsible for the organization and management of the School, its programs and operations.

(2) Requirements

(a) Master's or higher degree.

(b) Current certification in Hearing Impaired/Deaf Education or Visually Impaired and current Certification in Educational Leadership/Administration and Supervision. If certifications noted above are not from Florida, upon appointment, shall obtain State of Florida Certification in Hearing Impaired/Deaf Education or Visually Impaired Certification and Certification in Educational Leadership/Administration and Supervision within a reasonable period of time.

c. Ten years experience in an educational setting, five of which must be working with Hearing Impaired or Visually Impaired students.

d. Five years supervisory experience.

(3) Duties and responsibilities for this position are outlined in the position description located in the Human Resources Management and Development Office.

~~(1) The chief administrative officer of the School shall be a President professionally qualified and experienced, through whom the Board exercises its control over the School.~~

~~————(2) The President is responsible for the organization and management of the entire School program and its operation. As President he/she is expected:~~

~~—— (a) To operate the School in conformity with the policies, rules and regulations of the Board and to be responsible for the efficient operation of the School.~~

~~—— (b) To hire and terminate, or non-reappoint all academic personnel and to direct the hiring or termination or non-renewal of all non-academic personnel by predetermined specific standards designed to upgrade the quality of instruction and related services, consistent with Board of Trustees Rules.~~

~~—— (c) To organize a staff, delegating responsibility and authority clearly.~~

~~—— (d) To prepare an organizational chart and manual outlining detailed operation of the School.~~

~~—— (e) To hold regularly scheduled faculty meetings.~~

~~—— (f) To carry out a positive pupil relations program.~~

~~—— (g) To have and supervise communications with parents.~~

~~—— (h) To make reports to the Board and to submit to the Board Chairman copies of communications with officials in Tallahassee pertaining to the School.~~

~~—— (i) To prepare the agenda of meetings of the Board.~~

~~—— (j) To supervise the preparation of the budget.~~

~~—— (k) To prepare a printed pamphlet for distribution to parents, prospective students, and others interested in the School, with pertinent information about admission policies and educational programs.~~

~~—— (l) To approve travel requests for School personnel in accordance with regulations adopted by the Board.~~

~~—— (m) To cause to be prepared (in loose leaf form) bound copies of this Policies and Procedures Manual and to be responsible for disseminating to all employees of the School the information contained in this manual and the organizational chart which is a~~

~~part hereof. To establish periodic review sessions for all personnel, to instruct them in the policies and procedures set forth in this manual and to provide a method whereby suggestions may be made by all employees for any changes in policies and procedures.~~

~~————(n) To supervise and evaluate all personnel or to delegate such responsibility to staff.~~

~~————(o) To serve as the Secretary to the Board of Trustees and Chief Executive Officer of the Florida School for the Deaf and the Blind.~~

~~(3) Certification requirements are certification by the State of Florida in Hearing Impaired/Visually Impaired, and Administration and Supervision or Educational Leadership.~~

Specific Authority 1002.36(4)(c), FS. Law Implemented 1002.36(4)(e), FS.

History - New 12-19-74, Amended 10-29-84, 9-8-85, Formerly 6D-4.02, Amended 12-12-6-92, 5-14-02. _____