

Reporting Details

1. *Planning Report* due Friday, **September 28, 2007**
 - a. School Health Improvement Plan (SHIP)

2. *Monitoring Report* due **January 11, 2008**
 - a. Action/Event Worksheets
 - b. Meeting Minutes

3. *Final Report* due **May 16, 2008**
 - a. Action/Event Worksheets
 - b. Meeting Minutes
 - c. SHIP Update
 - d. Evaluation survey

| <i>Documents</i> | <i>Page</i> | <i>Due Date(s)</i> |
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| Sample School Health Improvement Plan (SHIP) | 35 | |
| SHIP Report | 36 | 9/28/07 |
| Meeting Minutes | 41 | 1/11/08 & 5/16/08 |
| Action/Event Worksheet | 43 | 1/11/08 & 5/16/08 |
| Sample SHIP Update | 45 | |
| SHIP Update | 46 | 5/16/08 |

In addition to above documents, please consider turning in any supportive materials, such as flyers for events, or pictures. Thank you!