

Correlation Instructions

The Florida Department of Education's Instructional Materials Staff has worked very hard to create a more "user-friendly" bid process. Please follow these instructions for completing the bid workbook so that our end of the process is equally "user-friendly"!

If you have any questions, please contact Diane Vaccari.

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Correlation forms (use appropriate form(s) - see directions below)

K-5 Correlation to SSS

6-12 Correlation to Course Description

Correlations Reading Sunshine State Standards Grades 3-5, 6-8 and 9-10

Correlations Math Sunshine State Standards Grades 3-5, 6-8 and 9-10

Deadline for all forms: May 1, 2006, 5:00 PM (hard copy AND electronic version)
See Policies and Procedures for complete Bidder's/Publisher's Checklist and other pertinent information.

General Instructions

- 1 - Read/Print all instructions before you begin, including the Policies and Procedures document.
- 2 - Sheets will only allow you to select unlocked cells that require data entry. Use Tab key to move from cell to cell.
- 3 - Do not rename worksheet tabs.
- 4 - Do not change fonts or font size. Fields should wrap text.
- 5 - You may change row height to accommodate more text in a cell.
- 6 - If you wish to start a new line in the same cell, use ALT +ENTER.
- 7 - To print a sheet, define print area to include the entire area you wish to print. Do a print preview to make sure it is all there. Then print.

Correlations

- 1- There are four types of correlation forms:
 1. K-5 Correlation to SSS required for K-5 submissions
 2. 6-12 Correlation to Course Description required for 6-12 submissions*
 3. Correlations Reading Sunshine State Standards Grades 3-5, 6-8 and 9-10 encouraged for submissions where appropriate
 4. Correlations Math Sunshine State Standards Grades 3-5, 6-8 and 9-10 encouraged for submissions where appropriate
- *Please note for Advanced Placement courses must be correlated to Florida Course descriptions and the topic outline/course requirements listed in College Board Course Description (Acorn book) on this form.

- 2- To determine which type of Correlation is needed, see the Link to Curriculum Requirements/Sunshine State Standards for each course found in the Specifications document.
- 3- Enter data requested on appropriate Correlation Worksheet(s).
An example correlation is available for download at our website - use it as a guide.
- 4- Print Correlation Worksheet(s).

**CORRELATION
FLORIDA DEPARTMENT OF EDUCATION
SUNSHINE STATE STANDARDS**

SUBJECT: Visual Arts
COURSE NAME: K-5 Elementary Art

COURSE CODE NUMBER: 5001000

SUBMISSION TITLE: Your Submission Title Here

PUBLISHER: Your Publisher Name Here

GRADE	STRAND	STANDARD	BENCHMARK	STRAND/STANDARD/BENCHMARK DESCRIPTION	PAGE(S) OR LOCATION(S) WHERE TAUGHT IN MAJOR TOOL	I/M*
K						
	A			Skills and Techniques		
		1		The student understands and applies media, techniques, and processes.		
			VA.A.1.1.1	uses two-dimensional and three-dimensional media, techniques, tools, and processes to depict works of art from personal experiences, observation, or imagination.		
			VA.A.1.1.2	uses art materials and tools to develop basic processes and motor skills, in a safe and responsible manner.		
			VA.A.1.1.3	distinguishes the differences within and among art materials, techniques, processes, and organizational structures, such as elements and principles of design.		
			VA.A.1.1.4	uses good craftsmanship when producing works of art.		
	B			Creation and Communication		
		1		The student creates and communicates a range of subject matter, symbols, and ideas using knowledge of structures and functions of visual arts.		
			VA.B.1.1.1	knows how subject matter, symbols, and ideas are used to communicate meaning in works of art.		
				Continue in this same manner for all grades K-5 using appropriate strands/standards and benchmarks.		

**CORRELATION
FLORIDA DEPARTMENT OF EDUCATION
COURSE DESCRIPTION**

SUBJECT: Visual Arts
COURSE NAME: M/J Art Appreciation 1
SUBMISSION TITLE: Your Submission Title Here
PUBLISHER: Your Publisher Name Here
GRADE(S): 6-8

COURSE CODE NUMBER: 0100000

OUTCOME NUMBER	BENCHMARK NUMBER	INTENDED OUTCOME/BENCHMARK DESCRIPTION	PAGE(S) OR LOCATION(S) WHERE TAUGHT IN MAJOR TOOL	I/M*
1		Demonstrate the use of tools and materials in a safe, responsible, and appropriate manner.		
	VA.A.1.3.2	use refinement and control in handling tools and materials in a safe and responsible manner.		
2		Create works of art using varied two-dimensional media, tools, technology, and fundamental processes.		
	VA.A.1.3.1	use two-dimensional and three-dimensional media, techniques, tools, and processes to solve specific visual arts problems with refinement and control.		
	VA.A.1.3.4	create two-dimensional and three-dimensional works of art that reflect competency and craftsmanship.		
		Continue in this same manner for all outcomes and benchmarks.	For AP Courses, complete the Florida Course Description first, then continue with the College Board AP Course Description. To show that you are starting the College Board AP Course Description, skip a row, and in the next row in the INTENDED OUTCOME/BENCHMARK DESCRIPTION column, type College Board AP Course Description. Follow with the correlation to the outcome descriptions from the College Board AP Course Descriptions.	