

Florida Department of Education  
K-12 Public Education  
Office of Instructional Materials  
STATE COMMITTEE QUESTIONNAIRE

**A. IDENTIFICATION OF SUBMISSION:**

**Subject Area Committee:**

**Course for which Recommended:**

**Name of Publisher:**

**Title of Submission:**

**B. DESCRIPTION OF SUBMISSION:**

1. Is the submission a *major tool* as required by Florida Statutes that covers the Next Generation Sunshine State Standards and/or Curriculum Frameworks for the course or subject in which it was designed or submitted?

\_\_\_\_\_ YES                      \_\_\_\_\_ NO

If NO, explain concerns: \_\_\_\_\_

2. Does the publisher's *description* of the submission as recorded in the Publisher's Questionnaire correspond with the actual components submitted (regarding purpose, goals, design, activities, hardware and equipment requirements, edition and copyright, and items being bid)?

\_\_\_\_\_ YES                      \_\_\_\_\_ NO

If NO, explain concerns: \_\_\_\_\_

3. Do all components directly support the same *purpose* and *goals*?

\_\_\_\_\_ YES                      \_\_\_\_\_ NO

If NO, explain concerns: \_\_\_\_\_

4. What does the Committee estimate as the *instructional time* actually required for using the materials to teach in the classroom situation? (# of weeks, 1 semester, 1 year)

TIME? \_\_\_\_\_ Comments or Concerns? \_\_\_\_\_

\_\_\_\_\_

**C. QUALITY OF INSTRUCTIONAL MATERIALS:**

1. **CONTENT** - In general, how well does the submission satisfy *CONTENT* requirements?

\_\_\_ **THOROUGHLY**    \_\_\_ **HIGHLY**    \_\_\_ **ADEQUATELY**    \_\_\_ **MINIMALLY**    \_\_\_ **NOT AT ALL**

Concerns: *List major concerns regarding CONTENT issues.*

- A. Alignment with curriculum
- B. Level of treatment of content
- C. Expertise for content development
- D. Accuracy of Content
- E. Currentness of Content
- F. Authenticity of Content (meaningful connections to life)
- G. Multicultural Representation
- H. Humanity and Compassion

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2. **PRESENTATION** - In general, how well does the submission satisfy *PRESENTATION* requirements?

\_\_\_ **THOROUGHLY**    \_\_\_ **HIGHLY**    \_\_\_ **ADEQUATELY**    \_\_\_ **MINIMALLY**    \_\_\_ **NOT AT ALL**

**Concerns:** *List major concerns regarding PRESENTATION issues.*

- A. Comprehensive of Resources
- B. Alignment of Components
- C. Organization of Materials
- D. Readability of Materials
- E. Pacing of Content
- F. Ease of Use and Durability of Materials

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3. **LEARNING** - In general, how well does the submission satisfy the *LEARNING* requirements?

\_\_\_ **THOROUGHLY**    \_\_\_ **HIGHLY**    \_\_\_ **ADEQUATELY**    \_\_\_ **MINIMALLY**    \_\_\_ **NOT AT ALL**

**Concerns:** *List major concerns regarding LEARNING issues.*

- A. Motivational Strategies
- B. A Few “Big Ideas”
- C. Explicit Instruction
- D. Guidance and Support
- E. Active Participation of students
- F. Targeted Instructional Strategies
- G. Targeted Assessment Strategies

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**D. COMMITTEE VOTE:**

Votes FOR adoption \_\_\_\_\_ Votes AGAINST adoption \_\_\_\_\_

**E. CATALOG NOTATIONS**

1. What are the Committee’s recommended notations for the Catalog?

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Chairperson Signature

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Date