	A	B	C	D	E	F	G	H	I	J	K	L	M
1	**Class/Course:**	**Teacher's Name:**	**Certification:** **AE** = Art Education **A** = Art, not Education **E** = Education, not Art **HQ** = Highly Qualified by test **S** = Special Area only i.e., digital **C** = Early Childhood **N** = Not certified	**Taught by:** **F** = Full-time **P** = Part-time **A** = Adjunct **S** = Supplemental Arts Professional (Community)	**Scheduled:** **D** = Regular school day **B** = Before school **A** = After school **L** = Lunch	**# of Minutes** each week (per class)	**Grade Level(s):**	**# of Sections**	**Total enrollment, all sections**	**Prerequisite - by:** **P** = Permission of Instructor **L** = Course Level **O** = Other **NA** = Not applicable **A** = Audition	**Size of group:** **I** = Individual **M**=More than one level in room **S** = Small **L** = Large **C** = Intact class	**Targeted population:** **G** = Gifted/Talented **A** = Advanced **E** = ESE **O** = Other **I** = Inclusive **M** = Mixed ability	**Notes or Comments**
2	Example: Drawing I	Mrs. Hess	A	F	D	225	9-10	3	40	L	S	M	This class is taught simultaneously with Draw II
3	Example: Drawing II	Mrs. Hess	A	F	D	225	9-10	3	25	L	M	M	This class is taught simultaneously with Draw I
4	Example: Computer Graphics	Mr. Diaz	AE	F	D	135	7-8	3	45	NA	L	M	Certification in Digital Media
5	Example: PK	Mrs. Fitzgerald	A	F	D	40	PK	2	36	NA	C	I	
6	Example: 3rd	Mrs. Fitzgerald	A	F	D	200	3rd	5	94 + 6 ESE	NA	C	I	
7													
8													
9													
10													