

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: District Assessment Coordinators

FROM: Susie Lee, Director of Test Administration
Bureau of K-12 Assessment

DATE OF E-MAIL: September 20, 2011

SUBJECT: Winter EOC Administration and Calculator Request Forms

Good Morning,

Please take a moment to review the information below and complete one survey per district for each request.

Winter Algebra 1 EOC Administration Window

The link below will take you to an online form where you will indicate when your district will administer the Winter Algebra 1 EOC (December 5-16 OR January 9-20). Please submit this form no later than **Monday, September 26**.

Link to EOC Administration Form: <http://goo.gl/ubiyS>

SHARON KOON, PH.D.
ASSISTANT DEPUTY COMMISSIONER
ACCOUNTABILITY, RESEARCH, AND MEASUREMENT
OFFICE OF ASSESSMENT

District Assessment Coordinators

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2011-12 Calculator Requests

The link below will take you to an online form where you will indicate the number of calculators (4-Function, Large Display, Talking) your district needs to replenish your supply of calculators used for testing. If your district does not need any calculators at this time, check the box indicating this and submit the form. Please submit this form no later than **Friday, September 30**.

Link to Calculator Form: <http://goo.gl/DhV2O>

Thank you for taking the time to provide us with this information. If you have any issues accessing the Google form site or if you have any questions, please contact our office.

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