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MEMORANDUM

To: District Assessment Coordinators

FROM: Susie Lee, Director of Test Administration
Bureau of K-12 Assessment

DATE OF E-MAIL: September 9, 2011

SUBJECT: Test Design Summary, Graduation Document, CBT Training Registration,
and Meeting Follow-up

Good Afternoon,

It was wonderful to see many of you in Orlando this week. Below are some announcements and follow-up information from the meeting.

Test Design Summary

The Department has now posted the *2012 FCAT/FCAT 2.0/End-of-Course Assessment Test Design Summary*, which may be accessed at <http://fcat.fldoe.org/pdf/designsummary.pdf>. If districts need to access information contained in the previous *Test Design Summary* (e.g., FCAT Science information), the archived document may be accessed at <http://fcat.fldoe.org/pdf/1011designsummary.pdf>. If there are questions about this information, please let us know.

SHARON KOON, PH.D.
ASSISTANT DEPUTY COMMISSIONER
ACCOUNTABILITY, RESEARCH, AND MEASUREMENT
OFFICE OF ASSESSMENT

Graduation Requirements Document

In addition, the document *Graduation Requirements for Florida's Statewide Assessments* is now posted at <http://fcat.fldoe.org/pdf/fcatpass.pdf>. It provides graduation information as it relates to the FCAT, FCAT 2.0, Florida EOC Assessments, and HSCT and replaces the *FCAT Graduation Requirements* document that was widely used by school districts. If there are questions about the information contained in this document, please contact Helen Lancashire at Helen.Lancashire@fldoe.org.

Fall Retake CBT WebEx Training

Registration is now available for the Fall 2011 Computer-Based Testing WebEx trainings, which start next week. Dates are listed below and registration links are available at www.FLAssessments.com/Training. Participation is limited. Please coordinate with school or district personnel to minimize the number of registrants from each location.

Technology Coordinator Trainings

9/13, 1:30 pm EST

9/14, 9:30 am EST

9/15, 11:30 am EST

District/School Assessment Coordinator Trainings

9/20, 1:30 pm EST

9/21, 9:30 am EST

9/22, 11:30 am EST

Annual Meeting Presentations

Many of you have asked about the availability of the PowerPoint presentations from the Annual Meeting. Our office is in the process of making these presentations ADA compliant so they can be posted to the Department's website, but this can take up to a week or more. We will be posting the presentations one by one as they are ready; in the meantime, you will receive four emails from me following this one with the presentations attached. If you do not receive any emails with presentations attached this afternoon, please let me know and I will attempt to send them to you individually.

Training and Support Materials Survey

As I mentioned at the meeting, our office and Pearson are conducting a brief online survey to collect feedback regarding the training and support materials we provide to districts and schools to help us make improvements to our current materials and processes. The survey page contains links to three surveys – one for test administrators, one for school assessment coordinators, and one for district assessment coordinators. Please distribute the survey link to school personnel. We encourage you and staff in your district to take a moment to complete the appropriate survey located at <http://bit.ly/FloridaSurvey> by September 16.