

# FLORIDA DEPARTMENT OF EDUCATION



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## **MEMORANDUM**

**To:** District Assessment Coordinators

**FROM:** Lisa Carlisle, Director of Scoring and Reporting  
Bureau of K-12 Assessment

**DATE OF E-MAIL:** May 9, 2011

**SUBJECT:** Spring 2011 Score Inquiry System Updates and Guide

The purpose of this memorandum is to inform you that the window for submission of score inquiries through the Department's online system is now open and will close on September 12, 2011.

Please log into this system early to verify and update your contact information and reset or request a new password, if necessary. The updated *Spring 2011 Score Inquiry Guide* (attached) provides instructions for how to access and use the system.

As results are released this spring and inquiries are considered, please remember the following:

- Adult students who qualified for an Alternate Passing Score have been considered under the lower 2003 passing thresholds if there is an SID and first and last name match in the file.
- Answer documents for seniors who fail either Retake test within 15 points of passing are automatically manually reviewed. If any issues are found that could change the student's pass/fail status, the document will be edited and rescored.

If you have any questions, please contact our office at 850-245-0513.

VA/lc

Attachment (posted at <http://www.fldoe.org/asp/k12memo/k12memo-fcat.asp>)

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