

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: District Assessment Coordinators (DACs)

FROM: Mario Zuniga, Director of Scoring and Reporting

SUBJECT: District Training on Accessing FCAT Reports and Files through PearsonAccess

DATE: September 16, 2009

The purpose of this memorandum is to advise you of two upcoming training sessions on viewing and downloading FCAT reports and data Files via PearsonAccess, a web-based portal, for the Fall 2009 Retake administration. We have scheduled two WebEx sessions for your convenience. Please plan on participating in one of the following sessions.

The first session is scheduled for Monday, September 28, 2009 at 9 am EST. Call in #: 1-877-554-0877, Code: 125-278-1091. The WebEx link you will need to use to join the AM session is:
<https://intercall.webex.com/intercall/j.php?ED=128851997&UID=0>

The second session is scheduled for Tuesday, September 29, 2009 at 2 pm EST. Call in #: 1-877-554-0877, Code: 125-278-1091. The WebEx link you will need to use to join the PM session is:
<https://intercall.webex.com/intercall/j.php?ED=128851877&UID=0>

During the training we will reference the attached PearsonAccess Instructions and Responsibilities document so please have it available. You will be able to ask questions regarding this document during your training session.

Please call in to the session 5 to 10 minutes early to ensure that you are able to join on time.

If you have any questions, please contact me at (850) 245-9059, or mario.zuniga@fldoe.org.

VA/mz

Attachment

KRIS ELLINGTON
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