

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

TO: District Assessment Coordinators

FROM: Daphne Csonka, Supervisor  
K-12 Assessment Test Administration

SUBJECT: Spring 2010 Daily Schedules

DATE: September 15, 2009

Good Afternoon,

The Spring 2010 RMS Daily Schedule, the Spring 2010 Writing Daily Schedule, and the Daily Schedule Form are attached to this memo.

As you are aware, districts must notify the FDOE of the selected administration days for Grade 8 Science, Grade 11 Science, and Retakes (Reading and Mathematics). Please provide these dates on the attached Daily Schedule Form and send it to Kira Sullivan ([kira.sullivan@fldoe.org](mailto:kira.sullivan@fldoe.org)) by **October 30, 2009**.

If you have questions, please do not hesitate to contact our office.

VA:dc

Attachments

KRIS ELLINGTON  
ASSISTANT DEPUTY COMMISSIONER  
ACCOUNTABILITY, RESEARCH, AND MEASUREMENT  
OFFICE OF ASSESSMENT