

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** Florida School District Superintendents

**FROM:** Dr. Eric J. Smith, Commissioner of Education

**DATE:** November 25, 2009

**SUBJECT:** 2010 Florida Teacher Certification Examinations (FTCE) Test Development

The purpose of this memorandum is to inform you of test development activities that will occur in 2010 for the Florida Teacher Certification Examinations (FTCE) and to ask for your support via the participation of educators from your district. The Department has contracted with Evaluation Systems group of Pearson (ES Pearson) to assist in the ongoing review and updating of the FTCE in order to maintain professional standards and to ensure alignment with the Next Generation Sunshine State Standards.

Test development activities are scheduled to take place throughout 2010. These activities require the participation of many educators throughout Florida. We are seeking knowledgeable educators to serve as test development committee members for examinations in the following subject areas:

- Health Education K–12
- Physical Education K–12

The following recruitment materials are available at <http://www.floridacertexam.nesinc.com>:

- FTCE Test Development Activities Flyer
- FTCE Application Form
- FTCE Nomination Form

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I encourage you to distribute these materials to district-level human resource personnel, school principals, administrators, subject area coordinators, and supervisors who may be able to nominate exemplary educators to serve on FTCE test development committees. Meetings are generally 1–3 days in Tallahassee, and committee members are typically invited to 1–2 meetings throughout the year. Travel expenses are reimbursed, hotel accommodations are provided, and committee members are eligible for either substitute reimbursement or a stipend of \$250.00 per 8-hour meeting day.

Thank you for permitting and encouraging your teachers and administrators to participate in these important committees. Please note that a separate communication was issued earlier this month to Florida deans of colleges and universities. If you have any questions regarding FTCE committee participation, please contact Deb Hartman of ES Pearson at (866) 565-4849 or via e-mail at [debra.hartman@pearson.com](mailto:debra.hartman@pearson.com).

ES/ke

CC: Todd Clark  
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