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MEMORANDUM

TO: Florida College and University Education Deans

FROM: Dr. Eric J. Smith, Commissioner of Education

DATE: April 1, 2011

SUBJECT: 2011–2014 Florida Teacher Certification Examinations (FTCE)
Test Development

The purpose of this memorandum is to inform you of test development activities that will occur beginning in 2011 and continue through 2014 for the Florida Teacher Certification Examinations (FTCE), and to ask for your support in this endeavor via the participation of educators from your institution. The Department will revise educator certification examinations and align them to the Common Core Standards, where appropriate, in the following subject areas:

- **Mathematics 6–12**
- **Middle Grades Mathematics 5–9**
- **Prekindergarten/Primary PK–3:** Literacy/Reading, Mathematics, Science, and Social Science
- **Middle Grades English 5–9**
- **English 6–12**
- **Elementary Education K–6:** Language Arts/Reading, Science and Technology, Mathematics, and Social Science
- **General Knowledge Test:** English Language Subtest and Mathematics Subtest

In addition, test development activities are scheduled to take place from 2011 to 2012 for the following two examinations:

- **Professional Education**
- **English as a Second Language (ESOL) K–12**

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Test development activities require the participation of many educators throughout Florida. We are seeking knowledgeable educators to serve as test development committee members for the above subject areas. The following recruitment materials describing the details of committee participation are available at <http://www.floridacertexam.nesinc.com>:

- FTCE Test Development Activities Flyer
- FTCE Application Form
- FTCE Nomination Form

I encourage you to distribute the above materials to faculty who may be interested in serving as committee members and to others who may be able to nominate faculty teaching the subject areas above. Meetings are generally from one to three days in Tallahassee, and committee members are typically invited to one or two meetings throughout the year. Travel expenses are reimbursed, hotel accommodations are provided, and committee members are eligible for a stipend of \$250.00 per eight-hour meeting day.

We hope that you will consider encouraging and permitting your faculty to participate in these important committees. Please note that a similar communication is being issued to Florida school district superintendents.

The Department has contracted with Evaluation Systems group of Pearson to manage committee recruitment. If you have any questions regarding FTCE committee participation, please contact Emily Moreau at emily.moreau@pearson.com or (866) 613-3285 (toll free).

ES/KE/ky

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