

Section 2: Administrative, Curricular and Service Assignments

Section 2 of this Directory contains numbers and titles from the Department of Education, Information Data Base Requirements: Volume II – Appendix E, Job Code Assignments Coding Explanation. The specific certification coverages listed for these job code assignments are recommended, but not mandatory, unless otherwise required by law or rule of the State Board of Education.

Area

Basic Instruction
Exceptional Student Education
Student Services
Instructional Media
Instruction/Curriculum Development Services
School Administration

SECTION 2

ADMINISTRATIVE, CURRICULAR, AND SERVICE ASSIGNMENTS

COURSE NUMBER	ABBREVIATED TITLE COURSE TITLE		CERTIFICATION
----- BASIC INSTRUCTION -----			
0051076	INTERM RE TCHR Intermediate Resource Teacher	ANY FIELD WHEN CERT REFLECTS BACHELOR OR HIGHER	
0063100	PRIMARY SPECIALIST Primary Specialist	E CHILD ED @0 PRIMARY ED @B ELEM ED K	ELEM ED @3 PK PRIMARY H
----- EXCEPTIONAL STUDENT EDUCATION -----			
0052029	ART SPEC Art Specialist	ART 6	ART ED @3 @4 @6
0063105	BEHAVIOR SPEC Behavior Specialist	EMTL DIST @6 SCHOOL PSY D EMTL HNDPC 6	SCHOOL PSY @4 @6 SP SCH PSY @6 ESE 6
0061025	CHILD FIND SPEC Child Find Specialist	E CHILD ED @0 ANY EXCEPT ED FIELD	VT/SSW @6
0061026	DIAGNOSTIC SPEC Diagnostic Specialist	SOC WORKER D PK PRIMARY H ELEM ED K ANY EXCEPT ED FIELD	PRIMARY ED @B PRESCH ED A ELEM ED @3
0052028	INTERPRETER Interpreter	SCHOOL PSY @4 @6 SP SCH PSY @6 LIC AS AUDIOLOGIST RID	SCHOOL PSY D FRID

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COURSE NUMBER	ABBREVIATED TITLE COURSE TITLE	CERTIFICATION
0063103	LEARN RE SPEC Learning Resource Specialist	ANY EXCEPT ED FIELD MEDIA SPEC @6 D
0052017	OCCU THER Occupational Therapist	LIC AS OCCUP THER OCCUP THER @6
0052031	OTA Occupational Therapy Assistant	LIC AS OTA OC THER AS
0052019	ORIEN/MOBLTY SPEC Orientation and Mobility Specialist	VISU IMPRD 6/ORIEN MOBL E VISU IMPRD 6
0052016	PHY THER Physical Therapist	LIC AS PHY THER PH THERAPY @6
0052030	PTA Physical Therapist Assistant	LIC AS PTA PH THERTEC
0052032	SPEECH THRPY AIDE Registered Speech Therapy Aide	REG AS SPEECH THER AIDE
0052018	SPCH/LANG PATH Speech and Language Pathologist	SPCH CORR @3 @4 @6 LIC SP LG PATH
0063104	TRANSI SPEC Transition Specialist	ANY EXCEPT ED FIELD
STUDENT SERVICES		
0061237	COUNSELOR-CAR ED Counselor-Career Education	CAR SPEC @6 @7 G
0061234	COUNSELOR-AD/VOC SCH Counselor, Adult/Vocational School	GUIDANCE @4 @6 GUID COUN D
0061231	COUNSELOR-E Counselor, Elementary School	GUIDANCE @3 @6 GUID COUN D
0061235	COUNSELOR-EXC ED SCH Counselor, Exceptional Education School	GUIDANCE @4 @6 GUID COUN D

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0061232	COUNSELOR-M/J Counselor, Middle/Junior High	GUIDANCE @3 @4 @6	GUID COUN D
0061236	COUNSELOR-OTHER SCH Counselor, Other Type School	GUIDANCE @4 @6	GUID COUN D
0061233	COUNSELOR-SH SCH Counselor, Senior High School	GUIDANCE @4 @6	GUID COUN D
0061238	OCC/PL SPEC Occupational and Placement Specialist	CAR SPEC @6 @7 G	
0061420	SCH PSY School Psychologist	SCHOOL PSY D LIC SCH PSYCH	SP SCH PSY @6
0061131	SCH SOC WKR School Social Worker	SOC WORKER D	VT/SSW @6

INSTRUCTIONAL MEDIA

0062035	LIB/MED SPEC-DISTO Librarian/Media Specialist, District Office	MEDIA SPEC @6 D	
0062033	LIB/MED SPEC-AD/VOC School Librarian/Media Specialist, Adult/Vocational School	MEDIA SPEC @6 D	
0062030	LIB/MED SPEC-E SCH School Librarian/Media Specialist, Elementary School	MEDIA SPEC @6 D	
0062031	LIB/MED SPEC-M/J School Librarian/Media Specialist, Middle/Junior High	MEDIA SPEC @6 D	
0062034	LIB/MED SPEC-OTHER School Librarian/Media Specialist, Other Type School	MEDIA SPEC @6 D	
0062032	LIB/MED SPEC-SH School Librarian/Media Specialist, Senior High	MEDIA SPEC @6 D	

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----- INSTRUCTION/CURRICULUM DEVELOPMENT SERVICES -----			
0063020	DIRE EXC STU ED Director, Exceptional Student Education	ADM SUPV @3 @4 @6 SCH PRNCPL F	ED LDRSHP F EX ED FIEL
0063019	DIRE VOC ED Director, Vocational Education	VOC ED DIR 7	
0063101	PROG SPEC Program Specialist	SUPV @3 @4 @6 SCH PRNCPL F	ADM SUPV @3 @4 @6 ED LDRSHP F
0063102	STAFFING SPEC Staffing Specialist	ANY EXCEPT ED FIELD SCHOOL PSY @4 @6 D	SP SCH PSY @6
0063070	SUP/COOR, OTHER VOC Supervisor/Coordinator, Other Vocational Education Programs	SUPV @4 @6 SUP COOP E @7 COORD TIE @7 COORD VBE @7 ED LDRSHP F	VOC ED DIR 7 COORD DE @7 COORD COOP @7 SCH PRNCPL F
0063071	SUP/COOR, VOC ED SNS Supervisor/Coordinator, Vocational Education for Special Needs	SUPV @4 @6 SUP COOP E @7 COORD TIE @7 COORD VBE @7 ED LDRSHP F	VOC ED DIR 7 COORD DE @7 COORD COOP @7 SCH PRNCPL F
0063059	SUP/COOR, VOC EDC ED Supervisor/Coordinator, Vocational Education Programs	SUPV @4 @6 SUP COOP E @7 COORD TIE @7 COORD VBE @7 ED LDRSHP F	VOC ED DIR 7 COORD DE @7 COORD COOP @7 SCH PRNCPL F
0063060	SUP/COOR, AGRI/NRE Supervisor/Coordinator, Agribusiness Natural Resources Education	SUPV @4 @6 SCH PRNCPL F	VOC ED DIR 7 ED LDRSHP F

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COURSE NUMBER	ABBREVIATED TITLE COURSE TITLE			CERTIFICATION
----- SCHOOL ADMINISTRATION -----				
0073013	ASTP AD SCH Assistant Principal, Adult School	ADM	2	
0073008	ASTP E Assistant Principal, Elementary	ADM SUPV	@3 @6	SCH PRNCPL F
		ED LDRSHP	F	ADM @3 @6
0073012	ASTP EXC STU SCH Assistant Principal, Exceptional Student School	ADM SUPV	@3 @4 @6	SCH PRNCPL F
		ADM	@3 @4 @6	ED LDRSHP F
		EX ED FIEL		
0073009	ASTP M/J Assistant Principal, Middle/Junior	ADM SUPV	@3 @4 @6	ADM @3 @4 @6
		SCH PRNCPL	F	ED LDRSHP F
0073011	ASTP OTHER E&S SCH Assistant Principal, Other Elementary and Secondary School	ADM SUPV	@3 @4 @6	ADM @3 @4 @6
		SCH PRNCPL	F	ED LDRSHP F
0073010	ASTP SH Assistant Principal, Senior High	ADM SUPV	@4 @6	ADM @4 @6
		SCH PRNCPL	F	ED LDRSHP F
0073014	AST DIRE VOC TECN Assistant Principal, Vocational Technical Center	VOC ED DIR	7	
0073015	CURR COOR/ASTP E Curriculum Coordinator/Assistant Principal/Curriculum, Elementary	ADM SUPV	@3 @6	SUPV @3 @6
		SCH PRNCPL	F	ED LDRSHP F
0073016	CURR COOR/ ASTP M/J Curriculum Coordinator/Assistant Principal/Curriculum, M/J	ADM SUPV	@3 @4 @6	SUPV @3 @4 @6
		SCH PRNCPL	F	ED LDRSHP F
0073017	CURR COOR/ASTP SH Curriculum Coordinator/Assistant Principal/Curriculum, Senior High	ADM SUPV	@4 @6	SUPV @4 @6
		SCH PRNCPL	F	ED LDRSHP F
0073018	CURR COOR/ASTP/OTHER Curriculum Coordinator/Assistant Principal/Curriculum, Other Type Sch	ADM SUPV	@3 @4 @6	SUPV @3 @4 @6
		SCH PRNCPL	F	ED LDRSHP F

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COURSE NUMBER	ABBREVIATED TITLE COURSE TITLE			CERTIFICATION
0073019	DEAN/ASTP E Dean/Assistant Principal (For Student Affairs) Elementary	ADM SUPV @3 @6	SCH PRNCPL F	ADM @3 @6 ED LDRSHP F
0073020	DEAN/ASTP M/J Dean/Assistant Principal(For Student Affairs) Middle/Junior High	GUIDANCE @3 @4 @6	ADM SUPV @3 @4 @6	GUID COUN D ADM @3 @4 @6
0073021	DEAN/ASTP SH Dean/Assistant Principal(For Student Affairs) Senior High	SCH PRNCPL F	GUIDANCE @3 @4 @6	ED LDRSHP F GUID COUN D
0073022	DEAN/ASTP OTHER SCH Dean/Assistant Principal(For Student Affairs)Other Type School	ADM SUPV @4 @6	SCH PRNCPL F	ADM @4 @6 ED LDRSHP F
0073007	DIRE VOC TECN CTR Director, Vocational Technical Center	ADM SUPV @3 @6	ADM SUPV @3 @4 @6	ADM @3 @4 @6 ED LDRSHP F
0073208	INTERIM ASTP E SCH Interim Assistant Principal, Elementary School	SCH PRNCPL F	GUIDANCE @3 @4 @6	GUID COUN D ADM @3 @4 @6
0073212	INTERIM ASTP EXC STU Interim Assistant Principal, Exceptional Student School	VOC ED DIR 7	SCH PRNCPL F	ED LDRSHP F
0073209	INTERIM ASTP M/J Interim Assistant Principal, Middle/Junior High School	ADM SUPV @3 @4 @6	ADM SUPV @3 @4 @6	ADM @3 @4 @6 ED LDRSHP F
0073210	INTERIM ASTP SH SCH Interim Assistant Principal, Senior High School	EX ED FIEL	SCH PRNCPL F	ED LDRSHP F
0073214	INTERIM ASTP VOC TEC Interim Assistant Principal, Vocational Technical Center	ADM SUPV @4 @6	ADM SUPV @4 @6	ADM @4 @6 ED LDRSHP F
0073211	INTERIM ASTP OTHER Interim Assistant Principal, Other Elementary and Secondary School	VOC ED DIR 7	SCH PRNCPL F	ED LDRSHP F

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0073207	INTERIM DIRE VOC TEC Interim Director, Vocational Technical Center	VOC ED DIR	7	
0073206	INTERIM PRINC AD SCH Interim Principal, Adult School	ADM	2	
0073201	INTERIM PRINC E SCH Interim Principal, Elementary School	ADM SUPV SCH PRNCPL	@3 @6 F	ADM @3 @6 ED LDRSHP F
0073205	INTERIM PRINC EXC ED Interim Principal, Exceptional Student School	ADM SUPV SCH PRNCPL	@3 @4 @6 F	ADM @3 @4 @6 ED LDRSHP F
0073202	INTERIM PRINC M/J Interim Principal, Middle/Junior High School	ADM SUPV SCH PRNCPL	@3 @4 @6 F	ADM @3 @4 @6 ED LDRSHP F
0073204	INTERIM PRINC OTHER Interim Principal, Other Elementary and Secondary School	ADM SUPV SCH PRNCPL	@3 @4 @6 F	ADM @3 @4 @6 ED LDRSHP F
0073203	INTERIM PRINC SH Interim Principal, Senior High School	ADM SUPV SCH PRNCPL	@4 @6 F	ADM @4 @6 ED LDRSHP F
0073114	INTERN AST DIRE VOC Intern Assistant Director, Vocational Technical Center	VOC ED DIR	7	
0073108	INTERN ASTP E Intern Assistant Principal, Elementary	ADM SUPV SCH PRNCPL	@3 @6 F	ADM @3 @6 ED LDRSHP F
0073112	INTERN ASTP EXC STU Intern Assistant Principal, Exceptional Student School	ADM SUPV SCH PRNCPL	@3 @4 @6 F	ADM @3 @4 @6 ED LDRSHP F
0073109	INTERN ASTP M/J Intern Assistant Principal, Middle/Junior High	ADM SUPV SCH PRNCPL	@3 @4 @6 F	ADM @3 @4 @6 ED LDRSHP F

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0073110	INTERN ASTP SH Intern Assistant Principal, Senior High	ADM SUPV @4 @6 SCH PRNCPL F		ADM @4 @6 ED LDRSHP F
0073113	INTERN ASTP AD SCH Intern Assistant Principal, Adult School	ADM 2		
0073111	INTERN ASTP OTHER Intern Assistant Principal, Other Elementary and Secondary School	ADM SUPV @3 @4 @6 SCH PRNCPL F		ADM @3 @4 @6 ED LDRSHP F
0073101	INTERN PRINC E Intern Principal, Elementary	ADM SUPV @3 @6 SCH PRNCPL F		ADM @3 @6 ED LDRSHP F
0073104	INTERN PRINC E&S Intern Principal, Elementary and Secondary	ADM SUPV @3 @4 @6 SCH PRNCPL F		ADM @3 @4 @6 ED LDRSHP F
0073105	INTERN PRINC EXC STU Intern Principal, Exceptional Student School	ADM SUPV @3 @4 @6 SCH PRNCPL F EX ED FIEL		ADM @3 @4 @6 ED LDRSHP F
0073102	INTERN PRINC M/J Intern Principal, Middle/Junior High School	ADM SUPV @3 @4 @6 SCH PRNCPL F		ADM @3 @4 @6 ED LDRSHP F
0073103	INTERN PRINC SH Intern Principal, Secondary	ADM SUPV @4 @6 SCH PRNCPL F		ADM @4 @6 ED LDRSHP F
0073006	PRINC AD SCH Principal, Adult School	ADM 2		
0073001	PRINC E SCH Principal, Elementary School	SCH PRNCPL F ADM SUPV @3 @6		ED LDRSHP F ADM @3 @6
0073005	PRINC EXC STU SCH Principal, Exceptional Student School	SCH PRNCPL F ED LDRSHP F ADM @3 @4 @6		EX ED FIEL ADM SUPV @3 @4 @6
0073002	PRINC M/J Principal, Middle/Junior High	SCH PRNCPL F ADM SUPV @3 @4 @6		ED LDRSHP F ADM @3 @4 @6

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0073004	PRINC OTHER E&S SCH Principal, Other Elementary and Secondary School	SCH PRNCPL F	ADM SUPV @3 @4 @6	ED LDRSHP F ADM @3 @4 @6
0073003	PRINC SH Principal, Senior High	SCH PRNCPL F	ADM SUPV @4 @6	ED LDRSHP F ADM @4 @6
0073023	ACTIVITIES DIRE Activities Director	ANY FIELD		
0073024	ATH DIRE Athletic Director	ANY FIELD		
0073033	ATH TR Athletic Trainer	ANY FIELD/LIC ATH TR LIC ATH TR		