

Section 1: Course Code Directory System Guide

G) Codes and Symbols

Grade Level Codes

The following codes are used to indicate the grade level(s) of the student to whom instructional services are being provided:

PK	Prekindergarten
KG	Kindergarten
1-12	First-Twelfth Grades
30	Adult Non-High School Graduate
31	Adult High School Graduate

Subject Area Graduation Requirement Codes

Courses meeting subject-area graduation requirements are coded adjacent to each applicable course title in the Basic and Adult 9-12, 30, 31 and Career and Technical Sections of the directory. The codes used to designate subject area graduation requirements are listed below:

AG	American Government	LM	Life Management Skills	SC	Science
AH	American History	MA	Mathematics	VO	Career and technical Education
EC	Economics	PE	Physical Education	WH	World History
EN	English	PF	Performing Fine Arts		

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Course Credit/Multiple Credit Codes

Grades 6-8:	Courses that are allowed to be offered multiple times are designated by an MC (for multiple credit) in the course title.
Grades 9-12:	Courses receiving credit are coded in the Maximum Credit Column in the Basic and Adult 9-12, 30, 31; Career and Technical; and Exceptional Student Education Sections of the directory. The codes used to designate the number of credits allowed are listed below:
0.5	half credit
1.0	one credit
2.0	2 years of instruction of 300 hours
3.0	Course may be taken for up to three credits
MULTIPLE	more than 1 credit

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Certification Codes

This *Course Code Directory* provides the certification coverages appropriate for an individual to teach or render service in specific areas or fields. The number(s) or letter(s) to the right of the certification coverage indicate(s) the instructional level(s) for which the certification is valid. These numbers are interpreted as follows:

Early Childhood	0 ***
Grades 6-12	1
Elementary (1-6)	3 ***
Secondary (7-12)	4 ***
Grades K-8	5 ***
Elementary and Secondary	6
Vocational-Technical (requires job experience and can be taught at any level that the course is offered))	7
Preschool (Birth through age 4)	A
Primary (K-3)	B ***
Middle Grades (5-9)	C
Preschool-Secondary (PK-12)	D
Endorsement	E*
District determined level	F**
District issued employment certificate	G
Prekindergarten/Primary (Age 3 through Grade 3)	H
Elementary Education (K-6)	K
Adult Education	2

*An endorsement is a rider on a Florida educator's certificate with a designated coverage. An endorsement shown on a certificate with a coverage signifies a pedagogical knowledge base that targets particular levels, stages of development, or circumstances.

**The appropriate certification instructional level is to be determined by each district's screening, selection, and appointment process for principals and assistant principals.

*** All of these certification coverages in section 3 have to have the @ sign attached to them.

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Five endorsement areas are provided in exceptional student education. They are: gifted education (which endorses the academic coverage required for the subject and course content of the course taught); severe or profound disabilities (which includes profoundly mentally handicapped and deaf blind); orientation and mobility skills for the visually impaired; prekindergarten disabilities and autism. The gifted endorsement area is currently required. The orientation and mobility endorsement will be required by July 1, 2007. Endorsement in the areas of severe or profound disabilities, prek and autism will be required by July 1, 2011.

Any Field

Any coverage, degreed or nondegreed, that is listed in the directory.

Any Field when certificate reflects Bachelor or Higher Degree

Any coverage that is listed in the directory that requires the teacher to hold a bachelor or higher degree. This definition does not include placement of personnel who are state certified or district certified if they do not hold a bachelor or higher degree.

Any Academic Coverage

Any coverage classified as an academic coverage in Rules 6A-4.0101 through 6A-4.0343, FAC

Any Vocational Field or Coverage

Any vocational coverage, degreed or nondegreed, that is listed in the directory.

Note: The nondegreed coverages include those issued by the district in accordance with Section 1012.39, F.S. However, a nondegreed coverage shall be appropriate for instruction only for the course for which such coverage has been specified in the current *Course Code Directory*.

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Explanation of Symbols

Listed below are the symbols and their definitions now being used in the NWRDC and Web version of the *Course Code Directory*. The symbols in the CDB column are those used in the NWRDC *Course Data Base version*, and the symbols in the CCD Column are those used in the Web version *Course Code Directory*.

Special Symbols linked to courses

CDB CCD

- D** † This "dagger" symbol indicates (1) courses that may be deleted the following school year, (2) course titles or numbers that may be replaced with a new title or number the following school year, and/or (3) courses in Section 3 (basic education) that have not been reported as taught within the last four years. Such courses may be deleted after the fourth year.
- I** æ This symbol indicates courses with Course Descriptions that have been revised to require instruction in and mastery of appropriate Sunshine State Standards.
- N** ✕ This symbol indicates new courses or course numbers listed in the directory.
- H** ● This symbol indicates a new title of a course that will become effective after July 1 of the next school year. The existing title will be deleted at the end of the current school year.

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Special Symbols linked to teacher certifications

CDB CCD

- T** @ This symbol indicates (1) certification coverages that are no longer issued or added to certificates, and (2) certification coverages and levels that will be accepted as meeting requirements until such time as all valid certificates containing such coverages are converted to the current coverage being issued and added to certificates.
- M** / This symbol connecting a coverage and an endorsement or a proficiency indicates that both are required.
- Z** # This symbol indicates coverage appropriate only for appointments prior to July 1, 1989.
- W** ¢ This symbol indicates coverage appropriate only for appointments prior to July 1, 1990.
- P** § This symbol indicates coverage appropriate only for appointments prior to July 1, 1992.
- Y** ¶ This symbol indicates coverage appropriate only for appointments prior to July 1, 1993.
- S** \$ This symbol indicates coverage appropriate only for appointments prior to July 1, 1996.
- J** ! This symbol indicates coverage appropriate only for appointments prior to July 1, 1998.
- E** < This symbol indicates coverage appropriate only for appointments prior to July 1, 2000.
- R** % This symbol indicates coverage is no longer appropriate beginning July 1, 2006.