

### ***District Materials Return List***

Each District Coordinator is responsible for providing to ETS a district level *Materials Return List*. The list must contain boxes counts for each school. The form is located on the next page.

- Be sure to record the total number of White, Brown, and Large Print/Braille boxes for each school in the space provided.
- Copy the form to enter additional schools and write the page number on the top right hand corner.

School Number	Number of WHITE To Be Scored boxes	Number of BROWN Not To Be Scored boxes	Number of OVERSIZED BROWN Large Print/Braille boxes	Comments
0042	12	25	1	
3006	8	19	0	

## 2008 Florida CELLA District Coordinator MATERIALS RETURN LIST

District Name: \_\_\_\_\_

District Number: \_\_\_\_\_

Please complete this form when preparing boxes for return to ETS. Fill in: 1) the school number, 2) the number of boxes for each school per box color and size. Copy this form to enter additional schools and write the page number on the top right hand corner.

**FAX this list to ETS at 866.387.2598 on the day of pickup and place a copy in your CELLA Return Envelope.**  
Keep the original for your records.

School Number	Number of WHITE To Be Scored boxes	Number of BROWN Not To Be Scored boxes	Number of OVERSIZED BROWN Large Print/Braille boxes	Comments

If you have any questions, please contact ETS via telephone at 866.881.2802 or email at [cella@ets.org](mailto:cella@ets.org)