

# STATE OF FLORIDA

## OFFICE OF THE GOVERNOR

### EXECUTIVE ORDER NUMBER 07-242

WHEREAS, an open and accessible government is the key to establishing and maintaining the people's trust and confidence in their government and its ability to effectively serve its citizens; and

WHEREAS, the state of Florida has a long history of providing public access to the records and meetings of public entities; and

WHEREAS, Florida must continually strive to be a national leader in open government reform; and

WHEREAS, on June 19, 2007, by Executive Order 07-107, I created the Commission on Open Government to review, evaluate, and issue recommendations regarding Florida's public records and public meetings laws; and

WHEREAS, the Commission on Open Government met on August 22-23, 2007 and received public testimony requesting the need for greater ease of access to public meetings and documents, the need to increase the respect with which our government agencies interact with our citizens, and create a culture which will build the people's trust and confidence in their government and its ability to serve the people;

WHEREAS, streamlining and clarifying applicable laws and policies will result in making government more open, accessible, and accountable to its citizens; and

NOW, THEREFORE, I, CHARLIE CRIST, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, and all other applicable laws, promulgate the following Executive Order, to take immediate effect:

#### Section 1.

All agencies under the direction of the Governor shall adopt an Open Government Bill of Rights to guarantee that the right of access to public meetings and records is safeguarded and protected. This Bill of Rights shall be conspicuously posted on the agency's website and at the agency's headquarters. It shall include the following provisions:

A. A statement that the public is entitled to be treated with respect, courtesy, and professionalism.

B. A statement that a public records request does not have to be made in writing unless a specific statute requires otherwise. In that case, the statute imposing such a requirement shall be cited.

C. A statement that receipt of all public record requests shall be acknowledged promptly and in good faith as required by section 119.07(1)(b), Florida Statutes.

D. A statement that fees shall not exceed the amount authorized by section 119.07(4), Florida Statutes, unless another amount is expressly authorized by law. In that case, the statute imposing such a requirement shall be cited.

E. A statement that the public has the right to an itemized invoice of proposed fees or fees charged.

F. A statement recognizing that access to public records and meetings are rights secured under sections 119.07(1) and 286.011, Florida Statutes and Article 1, Section 24, Florida Constitution.

Section 2.

All state agencies under the direction of the Governor are directed, and all other state agencies are requested, to provide such assistance to the individuals carrying out the directions in this Executive Order as may be requested in furtherance of the objectives described.

IN TESTIMONY WHEREOF, I have  
hereunto set my hand and caused the Great  
Seal of the state of Florida to be affixed, at  
Tallahassee, this 15th day of November, 2007.

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GOVERNOR

ATTEST:

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SECRETARY OF STATE