

Joint Library Planning Committee Meeting 1

July 16, 2009, 1:00 PM - 3:00 PM
Turlington Building, Room 1706

Minutes

Appointed Members

Dr. John Holdnak – Division of Florida Colleges, Florida College System (FCS)/Department of Education (DOE)

Dr. Nancy McKee (Chair) – State University System, Board of Governors (BOG)

Ms. Mary Jane Tappen – Division of Public Schools, DOE

Ms. JuDee Pettijohn – Department of State (DOS)

Others Present

Dr. Frances Haithcock – Division of Public Schools, DOE

Dr. Judith Bilsky – Division of Florida Colleges, FCS/DOE

Dr. Dottie Minear – State University System, BOG

Mr. Jim Corey – Florida Center for Library Automation (FCLA), State University System

Dr. Richard Madaus – College Center for Library Automation (CCLA), FCS

Ms. Diane Vaccari – Division of Public Schools, DOE

Mr. Mark Flynn – Florida Electronic Library (FEL), State Library and Archives of Florida, DOS

Dr. Tom Owens – SUNLINK Uniform Library Database

Ms. Mayra Lashley – Division of Florida Colleges, FCS/DOE (minutes)

Audience Present (sign in sheet available)

Welcome & Introductions (Haithcock/Minear)

Review of “Proviso” language/Charge of Committee (Bilsky)

“Proviso” language – see separate handout (Handout #1)

Role of committee members; role of library-related technical support liaisons (Bilsky)

Committee members will require the expertise of the technical support liaisons.

“Sunshine” restrictions (Ms. Vikki Shirley, General Counsel, BOG)

Sunshine Law Requirements – Legal requirements were discussed.

Library-related Technical Support Liaisons (Brief descriptions of services were provided by CCLA, FEL, FCLA and SUNLINK)

Mark Flynn provided a brief summary regarding the Florida Electronic Library (Florida Virtual Library).

- Funded thru federal dollars (Library Services & Technology Act)-- \$3.5 million
- Provides 3 key services:
 1. Provide access to online magazine journals and other library resources
 - a. Accessed by Florida residents (free with library card) (18 million articles were downloaded last year)
 - b. Accessed by schools (K-12, State Universities, Community Colleges), public libraries and businesses
 2. Digital material access

- a. Florida History/The Florida Memory Project (broad array of digital library material)-brings information from the State Library and Archives of Florida to homes and workplaces.
 - b. Provide dollars to libraries to transfer analog materials to digital (and have more copies available)
 - c. Florida on Florida (digital program)-a comprehensive digital collection of Florida's history, culture, etc. made available from digital collections held by libraries, archives, museums throughout Florida.
3. "Ask a Librarian" program- over 100 live reference specialist (librarians) helping users from 10AM-12AM (5 librarians on call at all times); Headquarters is in Tampa
- WorldCat – the OCLC Online Union Catalog (shared catalog)
 - Budget: \$3.5 million and 5 F.T.E. (trust funds)—awarded to state library of FL from the institute & museum in Washington; annual grant
 - Broad-range of materials for all ages
 - Advisory Board-The Florida Library Network Council: acts as a steering committee for the planning and implementation of state-wide library resource sharing programs. Members: librarians from around the state representing universities, community colleges, public libraries, representative from K-12, CCLA, private universities as well.
 - LSTA Counsel- required under federal code (approves money)
 - COSLA-Chief Officers of State Library Agency

Jim Corey provided a brief summary regarding the Florida Center for Library Automation (FCLA).

- FCLA provides automation services that assist the libraries of Florida's publicly-funded universities in meeting their teaching and research objectives for students and faculty.
- Five components:
 1. Online public catalogs
 2. Business- Automate behind scenes operations of SUS libraries (order book processing, accounting, journal receiving, book check-out)
 3. Licensing of electronic resources (based on University academic programs)
 4. Digital collections program-digitized versions of unique research materials found in University libraries.
 5. Preservation of digital documents
- Governance Structure-
 - Formerly- Type 1 Center- created by the Board of Regents (1984-85)
 - Currently undergoing process to be approved by the Board of Governors as AISO (Academic Infrastructure Support Organization)-
 - FCLA Advisory Board- Members: Library Director of all 11 universities, 1 representative from the State Library (DOS), 1 representative from CCLA, 1 representative from BOG
- 25 years of service; located in Gainesville
- Training- Train the Trainer approach within SUS libraries
- COOP plan- failover site is Northwest Regional Data Center

Richard Madaus provided a brief summary regarding The College Center for Library Automation (CCLA).

- Provide service to Florida's 28 colleges (81 campus libraries, 67 Cities, approximately 1 million students and 45,000 faculty and staff)
- Entering 20th funded year; located in Tallahassee (Innovation Park)
- Cooperative (Joint with FCLA) Steering committee on implementation-set up infrastructure so that colleges and universities (libraries) could link.
- Have joint-use libraries and charter schools on college campus; have joint-use libraries with on 14 college campuses with universities; also have joint-use with public libraries
- Funded via \$9.5 million operations budget for central Tallahassee location; \$3.5 million- centrally purchased electronic resources for use by students and faculty statewide

- Collaborative Ventures Steering Committee (CCLA and FCLA -- Corey, Madaus, 3 university librarians, 3 college librarians)
- Advisory Boards of CCLA and FCLA jointly meet every December
- 91 core E-resources offered to students (18 from state library funding)
- Have used a portion of the statewide electronic resource funds to purchase online 50,000 e-books for statewide ownership and use
- Trainings for college staff:
 - Online training system and onsite visitation
 - Consultation visitations offered
 - Offer Webinars- Desire to Learn- Contract from Florida Distance Learning Consortium (learning platform)
 - Have Committees (Re: how the software works)
- Disaster Recovery-(Arizona) contracted thru Sun Guard (instead of COOP Plan).
- Copyright Issues-books work under copyright law; electronic resources do not work under the copyright law—just the contract law- people that own it charge to see it.

Tom Owens provided a brief summary of SUNLINK.

- Funded by the Florida Department of Education at the University of Central Florida since 1988.
- Primary goal is to support educational use of media in the public schools (K-12) of Florida.
- Develop and maintain non-circulating print/non-print media database for K-12 districts and schools; serving approximately 2.5 million students at 2800 sites with aggregate collection value of around a half-billion dollars.
- Provide printed and online resources to schools districts to support teaching information literacy
- Facilitate interlibrary loan thru fax and/or email
- Provide in-service training to educators throughout the state at no cost to districts. Have online tutorials.
- Provide purchased websites (access)-with open license for all schools
- Maintain toll-free support line.
- Advisory Board- 12 district media coordinators (range from Escambia to Dade County)
- Resource packet provided by Mary Jane Tappen (research provided to legislative staff regarding electronic libraries)

Selection of Committee Chair: Dr. Nancy McKee (nominated by Holdnak; second by Pettijohn; no discussion; acclamation)

Workplan (Nancy McKee)

Review of proviso language...”when such consolidation can maximize efficiencies, reduce cost, and increase collaboration.”

Suggestions:

Pettijohn – Develop a Matrix (chart) with four electronic libraries (SUNLNK, FCLA, FEL, CCLA)

Examples to use:

- FTE’s (functions)
- Funding/Value
- Software Platform
- Hardware
- Stakeholders
- Advisory Councils
- What is done?
- Statutory/US Code/Constitutional
- Statewide Licenses (list)

- Programmatic information

Develop Matrix – Pettijohn and Flynn

McKee – Technical support group to complete the matrix for discussion at the next meeting.

Tappen – Provide current status (following Proviso language numbers) at next meeting.

McKee – Role of advisory boards regarding the report

For information purposes – meeting information will be forwarded to advisory boards by the representatives of the 4 groups' (SUNLINK, FCLA, FEL, CCLA). Materials will be clearly labeled "DRAFT." Use own judgment concerning logistics of sharing meeting items with boards.

Next Meetings:

- August 27, 2009 at Innovation Park (CCLA conference room) from 10AM-4PM
- September 16, 2009 at R.A. Gray Building from 10AM-4PM