



**Florida Department of Education
Bureau of Curriculum and Instruction
Office of Instructional Materials**

**Schedule of Meetings
2009-2010 Adoption Year**

STATE COMMITTEE TRAINING	Conference Call Meeting Dates	Conference Call Meeting Times
Session for all Committee Members	June 30, 2009 OR July 7, 2009	3:30 PM – 4:45 PM (EDT) 10:00 – 11:15 AM (EDT)
Q & A Session for all Committee Members	September 3, 2009	3:30 PM – 5:00 PM (EDT)

Conference Call Instructions

1. At the specified time, call the Dial-in Number.

(888) 808-6959

2. When prompted, enter the Conference Code followed by the # key .

Conference Code - **3544142 #**

3. During the conference calls, we will also take your questions via e-mail.

Please e-mail IMStaff@fldoe.org

ADOPTION MEETINGS	Meeting Dates	Hotel Deadline (Hotel Reservation Dates)
<u>Meeting Session 1</u> Mathematics 9-12, A Mathematics 9-12, B	October 7 – 9 October 7 – 9	Make reservations by: September 15, 2009 (Check in Oct. 6, check-out on 9) (Check in Oct. 6, check-out on 9)
<u>Meeting Session 2</u> Mathematics 9-12, C Mathematics 9-12, D	October 21 – 23 October 21 – 23	Make reservations by: September 29, 2009 (Check in Oct. 20, check-out on 23) (Check in Oct. 20, check-out on 23)
<u>Meeting Session 3</u> Mathematics K-5 Mathematics 6-8	November 4 – 5 November 4 – 5	Make reservations by: October 13, 2009 (Check in Nov. 3, check-out on 5) (Check in Nov. 3, check-out on 5)

Reservation Rates and Instructions

When calling for reservations, reference the **Instructional Materials Fall Adoption Meetings**

1-800-325-3535
(407) 425-4455

Government Block: \$99
Publisher Block: \$129

Location for all Meetings:
Sheraton Orlando Downtown
60 South Ivanhoe Boulevard
Orlando, Florida 32804