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**MEMORANDUM**

**TO:** School District Superintendents  
Florida College System Presidents

**FROM:** Kevin O’Farrell, Chancellor, Division of Career and Adult Education  
Kathryn Hebda, Chancellor, Division of Florida Colleges

**DATE:** August 25, 2023

**SUBJECT: Concept Proposals for the 2023-24 Workforce Development Capitalization Incentive Grant**

The Department of Education is announcing the opening of concept proposal submissions for the 2023-24 Workforce Development Capitalization Incentive Grant. Senate Bill 240 amended the statutory program in section 1011.801, Florida Statutes, and provided \$100 million in funding to provide grants to school districts and Florida College System institutions to fund some or all of the costs associated with the creation or expansion of career and technical education programs that lead to industry certifications included on the CAPE Industry Certification Funding List. Eligible career and technical education (CTE) programs include grades 9-12 CTE career education or technology education programs as well as career dual enrollment programs. All programs funded must serve secondary students and be aligned with an industry certification on the 2023-24 CAPE Industry Certification Funding List.

Information on this opportunity is located on the [Workforce Development Capitalization Incentive Grant home page](#). A webinar will be hosted to provide information on how to complete and submit a concept proposal for consideration. The table below provides the details for registration.

Date and Time	Registration and Webinar Access
September 7, 2023 10:00 AM	Link to Register: <a href="https://attendee.gotoweinar.com/register/3743725375550197849">https://attendee.gotoweinar.com/register/3743725375550197849</a>

After registering, you will receive a confirmation email containing information about joining the webinar.

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We look forward to identifying projects that will move the agency toward the goal of providing the highest quality career preparation opportunities for secondary students in Florida.

If you have any questions, please contact Dr. Claudia Campagnola at [capgrant@fldoe.org](mailto:capgrant@fldoe.org).

KO/KH/tg/ca

Cc: District Career and Technical Education Directors  
District Technical College Directors  
Florida College System Administrators  
School District Finance Officers  
Adam Miller, Senior Chancellor  
Kimberly Richey, Senior Chancellor  
Paul O. Burns, Chancellor, Division of K-12 Public Schools  
Suzanne Pridgeon, Deputy Commissioner, Finance and Operations