

Department of Education
Office of the Inspector General – Internal Audit
Twenty-Four Month Status Report on: Center for Independent Living in Central Florida, Inc.
Report #A-1920DOE-021 Issued: October 20, 2020
Status as of October 20, 2022

Finding	Recommendation(s)	Previous Management Responses	Management Response as of October 20, 2022	Anticipated Completion Date & Contact
<p>DVR did not provide effective monitoring in accordance with the monitoring agreement.</p>	<p>We recommend DVR conduct monitoring in accordance with the risk assessment and monitoring plan. In addition, we recommend DVR promptly provide any monitoring results and recommendations for improvement to the CIL and ensure corrective action has been initiated on noted deficiencies.</p>	<p>Response as of October 20, 2020: Concur. VR has completed the 2020-21 Risk Assessment and monitoring plan. The CIL in Central Florida is scheduled to be monitored twice during the contract year. Any monitoring results and recommendations for improvement will be immediately shared with the CIL and ensure corrective action can be initiated in a timely manner to correct any noted deficiencies.</p> <p>Response as of April 20, 2021: VR is in the process of completing two monitoring's this year, in accordance with the monitoring plan. The results of any deficiencies will be shared with the CIL in a timely manner to support any needed corrective action.</p>	<p>DVRs Program and Contract Manager have identified the area(s) that require monitoring. The last completed desk monitoring was on October 2021. (excluding the review of the CSRs which were pending review at the last monitoring interval)</p> <p>DVRs Program and Contract Manager have collaboratively prepared and scheduled trainings as ongoing technical assistance. The next scheduled monitoring will be <i>February 28, 2023</i>.</p>	<p><i>Completed. October 21, 2021.</i></p> <p>Glenda Josey Contract Mgr (850)938-2513</p> <p>Horace Brown Program Admin (850)245-3360</p> <p><i>Ongoing technical assistance, expected to be completed by:</i></p> <p><i>December 31, 2022</i></p>

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		<p>Response as of October 20, 2021 High work volume and staff turnover in the Contract Administrative Management (CAM) unit have resulted in additional monitoring delays. A new Contract Manager for the CIL contracts is now in place. Catching up monitoring for this CIL, including all activities outlined in previous management responses, has been made a priority.</p> <p><i>Anticipated Completion Date & Contact</i> 12/31/2021 Monica Moye 850-245-7004</p> <p>Response as of April 20, 2022 DVRs monitoring efforts with the CIL is still in progress. Since the audit DVR has assigned dual duty to oversight and accountability of the IL Program.</p>		

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		<p>The IL program now have an assigned program administrator, as well as an assigned contract manager.</p> <p>The two assigned positions are collaboratively working together to complete a full monitoring of the CIL to ensure compliance with contractual and programmatic requirements.</p> <p><i>Anticipated Completion Date & Contact</i> <i>June 30, 2022</i> Monica L Moye BVCS Chief (850)245-7004 Glenda Josey Contract Mgr (850)938-2513</p> <p>Horace Brown Program Admin</p>		

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		(850)245-3360		
<p>The CIL did not maintain sufficient documentation to demonstrate appropriate allocation of Contract #19-103 funds.</p>	<p>We recommend DVR include a review of expenditures incurred and the supporting documentation as part of their monitoring efforts to ensure expenditures are supported, allowable, allocable, reasonable, and necessary to the performance of the contract.</p>	<p>Response as of October 20, 2020: Concur. VR will include a review of expenditures incurred and the supporting documentation as part of their monitoring efforts to ensure expenditures are supported, allocable, reasonable, and necessary to the performance of the contract during the bi-annual monitoring of the CIL in Central Florida.</p> <p>Response as of April 20, 2021: As part of scheduled monitoring of the CIL, VR will include a review of selected 1st and 3rd quarter expenses based on the monthly budget reconciliation that require</p>	<p><i>The Contract Manager completed the cost allocations review as of June 30, 2022.</i></p>	<p><i>Completed June 30, 2022.</i></p> <p>Glenda Josey Contract Mgr (850)938-2513</p> <p>Horace Brown Program Admin (850)245-3360</p>

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		<p>all expenses be tracked by funding source.</p> <p>Response as of October 20, 2021 High work volume and staff turnover in the Contract Administrative Management (CAM) unit have resulted in additional monitoring delays. A new Contract Manager for the CIL contracts is now in place. Catching up monitoring for this CIL, including all activities outlined in previous management responses, has been made a priority.</p> <p><i>Anticipated Completion Date & Contact</i> 12/31/2021 Monica Moye 850-245-7004</p> <p>Response as of April 20, 2022 The contract manager reviews all budget expenses submitted each</p>		

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		<p>for the allowableness, reasonableness, and determination if cost are ancillary for programmatic purposes.</p> <p>Any cost allocations that are sustainable are questioned by DVR to the CIL. Unallowable and/or unjustifiable cost expenditures are required to be removed and not charged to the DVR programs funding.</p> <p><i>Anticipated Completion Date & Contact</i></p> <p>Ongoing, with the final fiscal year end completion for the current contract year will be conducted by June 30, 2022.</p> <p>Monica L Moye BVCS Chief (850)245-7004</p> <p>Glenda Josey Contract Mgr (850)938-2513</p>		

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Consumer service records did not include all required elements and documentation could be strengthened.	We recommend DVR include a review of CSRs in its monitoring activities and ensure consumers have been deemed eligible for services in accordance with the deferral regulations.	<p>Response as of October 20, 2020: Concur. VR will include a review of CSRs in its monitoring activities to ensure consumers have been deemed eligible for services in accordance with the federal regulations during the bi-annual monitoring of the CIL in Central Florida.</p> <p>Response as of April 20, 2021: As part of the scheduled monitoring of the CIL, VR will include a review of selected 1st and 3rd quarter consumer service records, based on required monthly consumer service record reports, to see if consumers have been deemed eligible in accordance with federal regulations.</p>	<p><i>The DVR Program and Contract Manager review of the consumer service records are currently ongoing.</i></p> <p><i>The task was previously assigned to staff that is no longer with DVR. The position turnover presented a lag in the completion of the CSR reviews.</i></p>	<p><i>Ongoing</i> <i>December 31, 2022</i></p> <p>Glenda Josey Contract Mgr (850)938-2513</p> <p>Horace Brown Program Admin (850)245-3360</p>

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		<p>administrator and contract manager continue to work collaboratively on these efforts, corrective action required of the CIL will be noted in the final monitoring report that will be issued on or before June 30th.</p> <p><i>Anticipated Completion Date & Contact</i> <i>June 30, 2022</i> Monica L Moye BVCS Chief (850)245-7004 Glenda Josey Contract Mgr (850)938-2513 Horace Brown Program Admin (850)245-3360</p>		