



State Board of Education

Marva Johnson, *Chair*
John R. Padget, *Vice Chair*
Members
Gary Chartrand
Rebecca Fishman Lipsey
Michael Olenick
Andy Tuck

Pam Stewart
Commissioner of Education

CONTACT PERSONS

NAME: Carolyn DuBard
Elisabeth Goodman
PHONE: 850-245-0405

MEMORANDUM

TO: District School Superintendents

FROM: Linda Champion

DATE: October 23, 2015

SUBJECT: Factors to Estimate the Virtual Schools' October and February 2015-16 Full-Time Equivalent (FTE) Student Membership for the Third and Fourth 2015-16 Florida Education Finance Program (FEFP) Calculation

Attached is a list of the factors that will be used to estimate each school district's virtual schools' October and February 2015-16 FTE student membership for the third and fourth 2015-16 FEFP calculations. Thirteen factors were calculated, one for each of the grades from kindergarten through grade 12.

These factors were calculated by school district and grade based on the relationship between earned FTE and potential FTE for courses enrolled during the 2014-15 school year. For the third and fourth FEFP calculations, the factors will be used to estimate FTE membership for virtual education courses.

Please review the recommended factors on the attached worksheet and complete and fax the worksheet to Andrew Morrell at 850-245-9135 by Friday, October 30, 2015. If these factors are not appropriate for determining the virtual schools' October and February FTE student membership, please propose revisions on the attached form. The review of these factors is critical because they are used in determining each district's estimated virtual October and February FTE, which will be included in the third and fourth 2015-16 FEFP calculations. The attached factors will be used if no response is received by the deadline.

LC/eg

Attachment: Factors to Estimate Virtual Schools' FTE for October and February 2015-16 Surveys

cc: District Finance Officers
District FTE Administrators

Linda Champion
Deputy Commissioner, Finance and Operations

ATTENTION: ANDREW MORRELL

Due Date: October 30, 2015

FLORIDA DEPARTMENT OF EDUCATION BUREAU OF SCHOOL BUSINESS SERVICES
OFFICE OF FUNDING AND FINANCIAL REPORTING

FACTORS TO ESTIMATE VIRTUAL SCHOOLS' FTE FOR OCTOBER AND FEBRUARY 2015-16 SURVEYS

_____ COUNTY SCHOOL DISTRICT

Complete the form by indicating that the recommended factors listed below are appropriate for determining virtual schools' FTE for October and February surveys. If the factors are not appropriate, please provide revisions by grade.

Fax the form to the Office of Funding and Financial Reporting at 850-245-9135.

- The recommended factors are appropriate for determining virtual schools' FTE for October and February surveys.

- The recommended factors are not appropriate for determining virtual schools' FTE for October and February surveys. Revised factors by grade are provided below.

| <u>Grade</u> | <u>Recommended Virtual Factor</u> | <u>Factor Proposed by School District</u> |
|--------------|---------------------------------------|-----------------------------------------------|
| KG | 0.9500 | _____ |
| 01 | 0.8885 | _____ |
| 02 | 0.9500 | _____ |
| 03 | 0.8545 | _____ |
| 04 | 0.9498 | _____ |
| 05 | 0.9500 | _____ |
| 06 | 0.8795 | _____ |
| 07 | 0.7953 | _____ |
| 08 | 0.7085 | _____ |
| 09 | 0.7000 | _____ |
| 10 | 0.7000 | _____ |
| 11 | 0.7000 | _____ |
| 12 | 0.7177 | _____ |

Signature of FTE Administrator

Date of Signature